



Arizona State Board of Education High School Menu of Assessments: Technical Assistance

The Board, in consultation with the Arizona Department of Education and with the input of the field, created this technical assistance document to provide schools and assessment providers with guidance on how to administer an assessment selected from the Menu of Assessments for the 2019-2020 school year.

LEAs may select an assessment from the Menu to administer to their 11th grade cohort students. All LEAs must administer the statewide assessment in ELA, Math and Science regardless of their choice from the Menu.

<u>Technical Assistance for Assessment Providers</u>
1. Pursuant to ARS 15-741.02(E)(3), in order to demonstrate scalability for state accountability programs, vendors shall provide cut scores that reflect four levels of performance. Cut scores will determine if a student is college and career ready as outlined in the academic standards adopted by the State Board of Education
2. Student identifying numbers (SSIDs) shall be attached to test records
3. Scores shall be delivered in a secure file transfer to the Arizona Department of Education in a format that is useable and easily accessible as determined by the Department
4. Vendors shall notify the school of the earliest practicable date to return scores and shall make every effort to return scores to local education agencies (LEAs) in a timely manner
5. If an LEA requests, Vendors shall provide assessments in a paper-based format
<u>Technical Assistance for the Field</u>
6. LEAs shall not select multiple assessments from multiple assessment providers (<i>i.e., Cambridge English Language, and ACT</i>)
7. LEAs shall administer the assessment to all students in the LEA in the 11 th grade cohort. Cohort, as defined by ADE and used in other policies, is based on the first year of high school enrollment. For the 2019-2020 school year, students in cohort 2021 (generally 11 th grade) will be used for the Menu of Assessments test administration.
8. The testing window for assessments on the Menu for the 2019-2020 school year shall begin on February 3, 2020 and extend through May 29, 2020. Students that are absent during the assessment administration date may make up the assessment during the testing window
9. Similar to the current process for assessments, the appropriate personnel at local education agencies shall sign test security agreements
10. The procedures for assessing students under MSAA, AZELLA and AIMS Science remain the same
11. Assessment administration shall be at the school site