



Arizona State Board of Education
Certification Advisory Committee

AMENDED AGENDA
NOTICE OF PUBLIC MEETING


Pursuant to Arizona Revised Statutes (A.R.S.) § 38-431.02, notice is hereby given to members of the State Board of Education Certification Advisory Committee, and to the general public, that the Committee will hold a meeting open to the public on **Wednesday, September 27, 2017, at 10:00 a.m. at Arizona Department of Education, Room 122, 1535 W. Jefferson, Phoenix, Arizona 85007.** A copy of the agenda is attached. The Committee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more Committee members may participate telephonically.

Pursuant to A.R.S. § 38-431.02 (H), the Committee may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. § 38-431.03(A)(3), the Committee may vote to convene in executive session, which will not be open to the public, for legal advice concerning any item on the agenda.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

DATED AND POSTED this 26th day of September, 2017.

By: 

Dr. Karol Schmidt
Executive Director
(602) 542-5057

AMENDED NOTICE AND AGENDA

ARIZONA STATE BOARD OF EDUCATION CERTIFICATION ADVISORY COMMITTEE

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AGENDA

CERTIFICATION ADVISORY COMMITTEE

Wednesday, September 27, 2017

10:00 AM

Arizona Department of Education, Room 122

1535 W. Jefferson

Phoenix, AZ 85007

10:00 a.m. Call to Order and Roll Call

1. Election of Chair and Vice Chair
2. Presentation and discussion regarding open meeting law
3. Presentation, discussion and possible action to recommend the creation of a middle grades certificate
4. Presentation, discussion and possible action to recommend proposed amendments to the rules regarding career and technical education certificates:
 - a. R7-2-612 regarding Career and Technical Education Certificates
 - b. R7-2-612.01 regarding Standard Specialized Career and Technical Education Certificates
5. Presentation, discussion and possible action to recommend proposed amendments to the rules regarding:
 - a. R7-2-611 regarding Special Education Teaching Certificates
 - b. R7-2-614 regarding Other Teaching Certificates
- ~~6. Presentation and discussion regarding the creation of classroom preparation programs for Joint Technical Education Districts~~
7. Presentation and discussion regarding:
 - a. Proposed amendments to endorsements;
 - b. The creation of micro-credentials.
8. CALL TO THE PUBLIC: This is the time for the public to comment. Members of the Committee may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.
9. FUTURE MEETING DATES AND ITEMS FOR FUTURE AGENDAS. The executive director or a member of the Committee may discuss future meeting dates and direct staff to place matters on a future agenda.

OPEN MEETING LAW 101

Arizona's Open Meeting Law in a Nutshell

Information compiled by:
Liz Hill, Assistant Ombudsman – Public Access
Last revised August 2010

Two core concepts

“All meetings of any public body shall be public meetings and all persons so desiring shall be permitted to attend and listen to the deliberations and proceedings.” A.R.S. § 38-431.01(A).

“It is the public policy of this state that meetings of public bodies be conducted openly and that notices and agendas be provided for such meetings which contain such information as is reasonable necessary to inform the public of the matters to be discussed or decided.” A.R.S. § 38-431.09.

Why do we have an Open Meeting Law?

1. To protect the public.
 - a. To avoid decision-making in secret.
 - b. To promote accountability by encouraging public officials to act responsively and responsibly.
2. To protect public officials.
 - a. To avoid being excluded (notice).
 - b. To prepare and avoid being blind sided (agenda).
 - c. To accurately memorialize what happened (minutes).
3. Maintain Integrity of government.
4. Better informed citizenry.
5. Build trust between government and citizenry.

What constitutes a meeting?

A meeting is a gathering, in person or through technological devices of a quorum of a public body at which they discuss, propose or take legal action, including deliberations. A.R.S. § 38-431(4). This includes telephone and e-mail communications.

Who must comply with Open Meeting Law?

Public bodies. "Public body" means the legislature, all boards and commissions of this state or political subdivisions, all multimember governing bodies of departments, agencies, institutions and instrumentalities of the state or political subdivisions, including without limitation all corporations and other instrumentalities whose boards of directors are appointed or elected by the state or political subdivision. Public body includes all quasi-judicial bodies and all standing, special or advisory committees or subcommittees of, or appointed by, the public body. A.R.S. § 38-431(6).

"Advisory committee" or "subcommittee" means any entity, however designated, that is officially established, on motion and order of a public body or by the presiding officer of the public body, and whose members have been appointed for the specific purpose of making a recommendation concerning a decision to be made or considered or a course of conduct to be taken or considered by the public body. A.R.S. § 38-431(1).

The Secretary of State, Clerk of the County Board of Supervisors, and City and Town Clerks must conspicuously post open meeting law materials prepared and approved by the Arizona Attorney General's Office on their website. A person elected or appointed to a public body shall review the open meeting law materials at least one day before the day that person takes office. A.R.S. § 38-431.01(G)

What is Required under the Open Meeting Law?

1. Notice

Public bodies must post a disclosure statement on their website or file a disclosure statement as provided for by statute. The disclosure statement states where the public body will post individual meeting notices. A.R.S. § 38-431.02(A)(1) through (4).

The open meeting law requires at least 24 hours notice of meetings to the members of the public body and the general public. A.R.S. § 38-431.02(C).

Notice must be posted on the public body's website, unless otherwise permitted by statute. Notice must also be posted at any other electronic or physical locations identified in the disclosure statement and by giving additional notice as is reasonable and practicable. A.R.S. § 38-431.02(A)(1) through (4).

2. Agenda

Agendas must contain information reasonably necessary to inform the public of the matters to be discussed or decided. A.R.S. § 38-431.09.

Agendas must be available at least 24 hours before the meeting. A.R.S. § 38-431.02(G).

3. Public's Rights

The public has a right to:

- Attend
- Listen
- Tape record
- Videotape

Public has no right to:

- Speak
- Disrupt

4. Calls to the Public

An open call to the public is an agenda item that allows the public to address the public body on topics of concern within the public body's jurisdiction, even though the topic is not specifically included on the agenda. Ariz. Att'y Gen. Op. I99-006.

Although the Open Meeting Law permits the public to attend public meetings, it does not require public participation in the public body's discussions and deliberations and does not require a public body to include an open call to the public on the agenda. *See* Ariz. Att'y Gen. Op. No. I78-001.

An individual public officer may respond to criticism, ask staff to review an item or ask that an item be placed on a future agenda, but he or she may *not* dialogue with the presenter or collectively discuss, consider, or decide an item that is not listed on the agenda. A.R.S. § 38-431.01(H); Ariz. Att'y Gen. Op. I99-006. Note that individual members of the public body may respond to criticism by individuals who addressed the public body during the call to the public, but the public body may not collectively discuss or take action on the complaint unless the matter is specifically listed on the agenda. A.R.S. § 38-431.01(H).

Public bodies may impose reasonable time, place, and manner restrictions on speakers. Restrictions must be narrowly tailored to affect a compelling state interest and may not be content based. Ariz. Att'y Gen. Op. I99-006.

A member of the public body may not knowingly direct a staff member to communicate in violation of the Open Meeting Law. A.R.S. 38-431.01(I).

In sum:

- *Calls to the public are permitted, but not required.*
- *Should be added as an agenda item.*
- *Public body may limit speaker's time.*
- *Public body may require speakers on the same side with no new comments to select spokesperson*
- *Public body may set ground rules:*
 - *civility*
 - *language*
 - *treat everyone the same*

5. Executive Sessions

Public bodies may hold private executive sessions under a few limited circumstances. In executive sessions, the public is not allowed to attend or listen to the discussions, and the public body is not permitted to take final action. A.R.S. § 38-431.03(D).

Members of the public body may not vote or take a poll in executive sessions. A.R.S. § 38-431.03(D).

There are seven authorized topics for executive sessions:

1. Personnel (must provide 24 hours written notice to employee).
2. Discussion or consideration of records exempt by law from public inspection.
3. Legal advice – with public body’s own lawyer(s).
4. Discussion or consultation with public body’s lawyer(s) to consider pending or contemplated litigation, settlement discussions, negotiated contracts.
5. Discuss and instruct its representative regarding labor negotiations.
6. Discuss international, interstate, and tribal negotiations.
7. Discuss the purchase, sale, or lease of real property.

Notice and Agenda: Agendas for executive sessions may describe the matters to be discussed more generally than agendas for public meetings in order to preserve confidentiality or to prevent compromising the attorney-client privilege. A.R.S. § 38-431.02(I). Nonetheless, the agenda must provide more than a recital of the statute that authorizes the executive session.

6. Minutes (A.R.S. §§ 38-431.01(B), (C), (D) and -431.03(B))

Public bodies must take meeting minutes of all meetings, including executive sessions.

May be recorded or written, keeping in mind that permanent records must be on paper.

Public session meeting minutes must include:

- Date, time and place of meeting;
- Names of members of the public body present or absent;
- A general description of matters considered; and
- An accurate description of all legal actions proposed, discussed or taken, and the names of members who propose each motion. The minutes shall also include the names of the persons, as given, making statements or presenting material to the public body and a reference to the legal action about which they made statements or presented material.

Executive session minutes must include:

- Date, time and place of meeting;
- Names of members of the public body present or absent;
- A general description of matters considered;
- An accurate description of all instructions given; and
- Such other matters as may be deemed appropriate by the public body.

The minutes or a recording of the public session must be open for public inspection no later than three working days after the meeting, except as otherwise provided in the statute. A.R.S. § 38-431.01(D).

Cities and towns with a population of more than 2,500 persons must post approved city and town council minutes on its website within two working days following approval. A.R.S. § 38-431.01(E)(2).

Minutes of executive sessions must be kept confidential except from certain individuals. A.R.S. § 38-431.03(B).

How long meeting minutes are maintained is determined by the public body's record retention and destruction schedule authorized by Arizona State Library and Archives.

Persons in attendance may record any portion of a public meeting, as long as the recording does not actively interfere with the meeting. Acceptable recording equipment includes tape recorders, cameras, or other means of reproduction. A.R.S. § 38-431.01(F).

7. Where to turn for help

Self-help resources available:

The Arizona Ombudsman – Citizens' Aide handbook – The Arizona Open Meeting Law (available on line at www.azoca.gov under open meetings/publication)

The Arizona Ombudsman's website, www.azoca.gov

Arizona Agency Handbook, Chapter 7, www.azag.gov – Quick Links

Attorney General Opinions – www.azag.gov – Quick Links

Questions/File a complaint:

Arizona Ombudsman-Citizen's Aide (602) 277-7292

File a complaint/Enforcement authority

Attorney General's Open Meeting Law Enforcement Team (602) 542-5025

County Attorney's Office

1 **R7-2-609.01. Middle Grades Teaching Certificate**

2 **A.** Except as noted, all certificates are subject to the general certification provisions in R7-2-
3 607 and the renewal requirements in R7-2-619.

4
5 **B.** Standard Professional Middle Grades Certificate – grades five through nine

6 1. The requirements include all of the following:

7 a. A bachelor’s degree;

8 b. Completion of a teacher preparation program in middle grades education
9 from a Board-approved educator preparation program or from an accredited
10 institution offering substantially similar training, addressing the following topics
11 and any others as required by law:

12 i. Early adolescent psychology;

13 ii. Research-based instructional strategies for delivering differentiated
14 reading instruction, assessment, intervention and remediation to support
15 readers of varying ages and ability levels, including students with
16 dyslexia;

17 iii. Instructional design and lesson planning, including modifications
18 and accommodations;

19 iv. The learning environment, including classroom management;

20 v. Developmentally appropriate instructional delivery, facilitation and
21 methodologies;

22 vi. Assessing, monitoring and reporting progress;

23 vii. Teaching students with exceptionalities;

24 viii. Professional responsibility and ethical conduct; and

25 ix. Twelve weeks of capstone experience as described in R7-2-604 in
26 grades five through nine, which may be completed during the valid period
27 of a teaching intern or student teaching intern certificate. One year of
28 verified full-time teaching experience in grades five through nine may be
29 substituted for the capstone experience requirement. For individuals
30 seeking dual certification, any capstone experience requirements may be
31 met through separate eight-week capstone experiences in each of the
32 certification areas sought.

33 c. A passing score on the professional knowledge portion of the Arizona
34 Teacher Proficiency Assessment;

35 d. A passing score on a middle grades education subject knowledge portion of
36 the Arizona Teacher Proficiency Assessment, unless the applicant has a bachelor’s,
37 master’s or doctoral degree in the relevant content area or otherwise qualifies for a
38 waiver of the subject knowledge assessment; and

39 e. A valid fingerprint card issued by the Arizona Department of Public Safety.

40 2. Applicants may meet the requirements in subsection (B)(1)(b) with the submission
41 of an application for the Standard Professional Middle Grades certificate that includes
42 evidence of two years of verified full-time teaching experience in grades five through nine,
43 and Board-approved or accredited training or coursework which teaches the knowledge
44 and skills described in R7-2-602 and subsections (B)(1)(b)(i)-(viii). One year of verified
45 full-time teaching experience in grades five through nine may be substituted for the
46 capstone experience.

1 **R7-2-612. Career and Technical Education Teaching Certificates**

2 A. Except as noted, all certificates are subject to the general certification provisions in R7-2-607,
3 and the renewal requirements in R7-2-619.

4 B. For purposes of this rule, the following definitions apply:

5 ~~1. “Agriculture” means agriculture, agriculture operations, and related sciences; natural~~
6 ~~resources and conservation; environmental design; landscape architecture; agricultural biological~~
7 ~~engineering; forest engineering, biological and biomedical sciences; parks, recreation and leisure~~
8 ~~facilities management; geological and earth sciences/geosciences; veterinary/animal health~~
9 ~~technician/veterinary assistant; environmental health; and veterinary medicine as described in~~
10 ~~Classification of Instructional Programs: 2000 Edition: (NCES 2002 165), U.S. Department of~~
11 ~~Education, National Center for Education Statistics, 1990 K Street, NW, Washington, DC 20006;~~
12 ~~U.S. Government Printing Office, April 2002, CIP Code 01, which is incorporated by reference~~
13 ~~and on file with the Arizona Department of Education and the Office of the Secretary of State.~~
14 ~~This incorporation by reference contains no future editions or amendments. Copies of the~~
15 ~~incorporated materials are available for review at the Arizona Department of Education located at~~
16 ~~1535 W. Jefferson Street, Phoenix, AZ 85007 or may be ordered from the U.S. Department of~~
17 ~~Education, ED Pubs, P.O. Box 1398, Jessup, MD 20794 1398.~~

18 ~~2. “Business and Marketing” means computer and information sciences and support services;~~
19 ~~accounting and computer information services; business/commerce, general; business~~
20 ~~administration, management and operations; accounting; business operations support and assistant~~
21 ~~services; business/corporate communications; business/managerial economics; entrepreneurial~~
22 ~~and small business operations; finance and financial management services; hospitality~~
23 ~~administration/management; human resources management and services; international business;~~

1 ~~management information systems and services; management sciences and quantitative methods;~~
2 ~~marketing; real estate; taxation; insurance; general sales, merchandising and related marketing~~
3 ~~operations; specialized sales, merchandising and marketing operations; and business,~~
4 ~~management, marketing and related support services, other as described in Classification of~~
5 ~~Instructional Programs: 2000 Edition: (NCES 2002-165), U.S. Department of Education, National~~
6 ~~Center for Education Statistics, 1990 K Street, NW, Washington, DC 20006: U.S. Government~~
7 ~~Printing Office, April 2002, CIP Code 52, which is incorporated by reference and on file with the~~
8 ~~Arizona Department of Education and the Office of the Secretary of State. This incorporation by~~
9 ~~reference contains no future editions or amendments. Copies of the incorporated materials are~~
10 ~~available for review at the Arizona Department of Education, located at 1535 W. Jefferson Street,~~
11 ~~Phoenix, AZ 85007 or may be ordered from the U.S. Department of Education, ED Pubs, P.O.~~
12 ~~Box 1398, Jessup, MD 20794-1398.~~

13 ~~3. 1. “Career and Technical Education Field of Study” or “CTE Field of Study” means a field of~~
14 ~~study in any of the areas identified in subsections B(1), B(2), B(4), B(5), B(6) and B(7) relating to~~
15 ~~Agriculture, Business and Marketing, Family and Consumer Sciences, Health Careers, Industrial~~
16 ~~and Emerging Technologies or Education and Training. area relating to a CTE program approved~~
17 ~~by the Arizona Department of Education.~~

18 ~~4. “Education and Training” means all occupational areas of secondary education and teaching;~~
19 ~~junior high/intermediate/middle school education and teaching; elementary education and~~
20 ~~teaching; kindergarten/preschool education and teaching; early childhood education and teaching;~~
21 ~~adult education and teaching; and special education as described in Classification of Instructional~~
22 ~~Programs: 2000 Edition: (NCES 2002-165) U.S. Department of Education, National Center for~~
23 ~~Education Statistics, 1990 K Street, NW, Washington, DC 20006: U.S. Government Printing~~

1 ~~Office, April 2002, CIP Code 13, which is incorporated by reference and on file with the Arizona~~
2 ~~Department of Education and the Office of the Secretary of State. This incorporation by reference~~
3 ~~contains no future editions or amendments. Copies of the incorporated materials are available for~~
4 ~~review at the Arizona Department of Education located at 1535 W. Jefferson Street, Phoenix, AZ~~
5 ~~85007 or may be ordered from the U.S. Department of Education, ED Pubs, P.O. Box 1398, Jessup,~~
6 ~~MD 20794-1398.~~

7 ~~5. “Family and Consumer Sciences” means culinary arts; kindergarten/preschool education and~~
8 ~~teaching; early childhood education and teaching; family and consumer sciences/human sciences;~~
9 ~~nutrition sciences; interior design; hospitality administration/management; fashion merchandising;~~
10 ~~fashion modeling; apparel and accessories marketing operations; tourism and travel services~~
11 ~~marketing operations; tourism promotion operations; and hospitality and recreation marketing~~
12 ~~operations as described in Classification of Instructional Programs: 2000 Edition: (NCES 2002-~~
13 ~~165) U.S. Department of Education, National Center for Education Statistics, 1990 K Street, NW,~~
14 ~~Washington, DC 20006: U.S. Government Printing Office, April 2002, CIP Code 19, which is~~
15 ~~incorporated by reference and on file with the Arizona Department of Education and the Office of~~
16 ~~the Secretary of State. This incorporation by reference contains no future editions or amendments.~~
17 ~~Copies of the incorporated materials are available for review at the Arizona Department of~~
18 ~~Education, located at 1535 W. Jefferson Street, Phoenix, AZ 85007 or may be ordered from the~~
19 ~~U.S. Department of Education, ED Pubs, P.O. Box 1398, Jessup, MD 20794-1398.~~

20 ~~6. “Health Careers” means exercise physiology; kinesiology and exercise science;~~
21 ~~medical/clinical assistant; clinical/medical laboratory assistant; pharmacy technician/assistant;~~
22 ~~medical radiologic technology/science radiation therapist; radiologic technology/science~~
23 ~~radiographer; physician assistant; athletic training/trainer; clinical/medical laboratory technician;~~

1 clinical laboratory science/medical technology/technologist; phlebotomy/phlebotomist; medicine;
2 nursing/registered nurse; osteopathic medicine/osteopathy; pharmacy; physical therapy/therapist;
3 and kinesiotherapy/kinesiotherapist as described in Classification of Instructional Programs: 2000
4 Edition: (NCES 2002-165) U.S. Department of Education, National Center for Education
5 Statistics, 1990 K Street, NW, Washington, DC 20006: U.S. Government Printing Office, April
6 2002, CIP Code 51, which is incorporated by reference and on file with the Arizona Department
7 of Education and the Office of the Secretary of State. This incorporation by reference contains no
8 future editions or amendments. Copies of the incorporated materials are available for review at the
9 Arizona Department of Education located at 1535 W. Jefferson Street, Phoenix, AZ 85007 or may
10 be ordered from the U.S. Department of Education, ED Pubs, P.O. Box 1398, Jessup, MD 20794-
11 1398.

12 7. ~~“Industrial and Emerging Technologies” means audiovisual communications~~
13 ~~technologies/technicians; graphic communications; cosmetology and personal grooming services;~~
14 ~~electrical engineering technologies/technicians; electromechanical instrumentation and~~
15 ~~maintenance technologies/technicians; environmental control technologies/technicians; industrial~~
16 ~~production technologies/technicians; quality control and safety technologies/technicians;~~
17 ~~mechanical engineering related technologies/technicians; mining and petroleum~~
18 ~~technologies/technicians; construction engineering technologies; engineering related~~
19 ~~technologies; computer engineering technologies/technicians; drafting/design engineering~~
20 ~~technologies/technicians; security and protective services; mason/masonry; carpenters; electrical~~
21 ~~and power transmission installers; building/construction finishing, management and inspection;~~
22 ~~electrical/electronics maintenance and repair technology; heating, air conditioning, ventilation and~~
23 ~~refrigeration maintenance technology/technician; heavy/industrial equipment maintenance~~

1 ~~technologies; precision systems maintenance and repair technologies; vehicle maintenance and~~
2 ~~repair technologies; precision metal working; construction/heavy equipment/earthmoving~~
3 ~~equipment operation; design and visual communications, general; commercial and advertising art;~~
4 ~~industrial design; commercial photography; and visual performing arts as described in~~
5 ~~Classification of Instructional Programs: 2000 Edition: (NCES 2002-165) U.S. Department of~~
6 ~~Education, National Center for Education Statistics, 1990 K Street, NW, Washington, DC 20006:~~
7 ~~U.S. Government Printing Office, April 2002, CIP Codes 10, 12, 15, 41, 43, 46, 47, 48, 49, and~~
8 ~~50, which is incorporated by reference and on file with the Arizona Department of Education and~~
9 ~~the Office of the Secretary of State. This incorporation by reference contains no future editions or~~
10 ~~amendments. Copies of the incorporated materials are available for review at the Arizona~~
11 ~~Department of Education located at 1535 W. Jefferson Street, Phoenix, AZ 85007 or may be~~
12 ~~ordered from the U.S. Department of Education, ED Pubs, P.O. Box 1398, Jessup, MD 20794-~~
13 ~~1398.~~

14 ~~8. 2.~~ “Occupational Area” means employment in any ~~of the areas identified in subsections B(1),~~
15 ~~B(2), B(4), B(5), B(6) and B(7) relating to Agriculture, Business and Marketing, Education and~~
16 ~~Training, Family and Consumer Sciences, Health Careers, or Industrial and Emerging~~
17 ~~Technologies.~~ area relating to a CTE program approved by the Department.

18 ~~9. 3.~~ “Professional Knowledge” means the art of teaching including the knowledge and skills
19 necessary for instructional planning, delivery and evaluation in a career and technical education
20 setting.

21 ~~10. 4.~~ “Subject Knowledge” means the information, understanding and skills specific to the
22 broad occupational area.

1 ~~H.~~ 5. “Verified Work Experience” means written documentation from a current or former
2 supervisor for paid or unpaid work, a current school superintendent, or the Department of
3 Education Career and Technical Education Programmatic State Supervisor indicating that an
4 applicant for a career and technical education certificate performed work in a business or industry
5 setting related to the CTE program to be taught ~~as identified in subsections B(1), B(2), B(4), B(5),~~
6 ~~B(6) and B(7).~~

7 **C. Standard Career and Technical Education (CTE) Certificate –CTE Field of Study – grades K**
8 **through 12**

9 1. The requirements include all of the following:

10 a. Within three years, obtain a passing score on the professional knowledge portion of the
11 Arizona Teacher Proficiency Assessment for secondary teachers or qualification for a waiver of
12 this assessment.

13 b. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

14 c. At least one of the following options:

15 i. Option A – Bachelor’s degree in the specified CTE field of study – requirements
16 include all of the following:

17 (1) A bachelor’s or more advanced degree in the specified CTE field of study
18 from an accredited institution.

19 (2) Thirty semester hours of courses in the specified CTE field of study.

20 (3) Two hundred forty clock hours of verified work experience in the specified
21 CTE occupational area. Hours may have been accumulated before obtaining a certification.

22 (4) Within three years, complete ~~18~~ eighteen semester hours of courses in
23 professional knowledge, to include any of the following areas: principles/philosophy of career and

1 technical education, operation of a career and technical student organization, methods of teaching
2 career and technical education, curriculum design/development, instructional technology,
3 educational philosophy, instructional design/methodology, assessment/evaluation, or classroom
4 management. Hours may be obtained prior to issuance of the standard career and technical
5 education certificate in the specified CTE field of study. Eighteen semester hours may be obtained
6 through Department-CTE approved professional development. Fifteen clock hours equals one
7 semester hour.

8 ii. Option B – Valid non-CTE Arizona Provisional or Standard teaching certificate
9 or an Arizona CTE teaching certificate in another CTE field of study– requirements include all of
10 the following:

11 (1) A valid Arizona provisional or standard teaching certificate for teachers in
12 Birth through grade 12 issued pursuant to this Article.

13 (2) One year of the most recent teacher evaluation(s) approved by a certificated
14 administrator, or the administrator’s designee, in a PreK-12 school setting and issued during the
15 term of the Arizona teaching certificate exhibiting satisfactory performance in the classroom.

16 (3) Three semester hours of courses in career and technical education methods
17 or content in the specified CTE field of study.

18 (4) Two hundred forty clock hours of verified work experience in the specified
19 CTE occupational area. Hours may have been accumulated before obtaining a certification.

20 (5) Within three years, complete ~~12~~ twelve semester hours of courses in
21 professional knowledge to include:

22 (a) Nine semester hours of subject knowledge courses in in the CTE field
23 of study; and

1 (b) Three semester hours of courses in professional knowledge to include
2 any of the following areas: principles/philosophy of career and technical education, operation of a
3 career and technical student organization, methods of teaching career and technical education,
4 curriculum design/development, instructional technology, educational philosophy, instructional
5 design/methodology, assessment/evaluation, or classroom management. Hours may be obtained
6 prior to issuance of the standard career and technical education certificate in the specified CTE
7 field of study. Twelve semester hours may be obtained through Department-CTE approved
8 professional development. Fifteen clock hours equals one semester hour; and

9 iii. Option C – Business and industry professional - requirements include six
10 thousand clock hours of verified work experience in an occupational area.

11 (1) Within three years, complete ~~15~~ fifteen semester hours of courses in
12 professional knowledge to include any of the following areas: principles/philosophy of career
13 and technical education, operation of a career and technical student organization, methods of
14 teaching career and technical education, curriculum design/development, instructional
15 design/methodology, assessment/evaluation, instructional technology, educational
16 philosophy, or classroom management. Fifteen semester hours may be obtained through
17 Department-CTE approved professional development. Fifteen clock hours equals one
18 semester hour; and

19 iv. Option D – Bachelor’s degree in the specified CTE field of study teacher
20 preparation program – requirements include both of the following:

21 (1) A bachelor’s or more advanced degree that included completion of a teacher
22 preparation program in the CTE field of study from an accredited institution, and

23 (2) Two hundred forty clock hours of verified work experience in the specified

1 occupational area. Hours shall have been accumulated before obtaining a certification.

2 (3) Within three years, complete ~~18~~ eighteen semester hours of courses in
3 professional knowledge, to include any of the following areas: principles/philosophy of career and
4 technical education, operation of a career and technical student organization, methods of teaching
5 career and technical education, curriculum design/development, instructional technology,
6 educational philosophy, instructional design/methodology, assessment/evaluation, or classroom
7 management. Hours may be obtained prior to issuance of the standard career and technical
8 education certificate in the specified CTE field of study. Eighteen semester hours may be obtained
9 through Department-CTE approved professional development. Fifteen clock hours equals one
10 semester hour.

11 2. If an applicant fails to meet these requirements within the prescribed time period, the
12 Department of Education or the Board shall temporarily suspend the standard certificate, but the
13 suspension is not considered a disciplinary action and the individual shall be allowed to correct
14 the deficiency within the remaining time of the standard certification.

15

1 **R7-2-612.01. Standard Specialized Career and Technical Education (CTE) Certificates –**
2 **grades K-12**

3 **A.** Standard Specialized CTE certificates are subject to the general certification provisions in R7-
4 2-607 and the renewal requirements in R7-2-619.

5 ~~**B.** The certificate is valid for eight years.~~

6 ~~1.~~ **B.** The holder is qualified to teach CTE Agriculture, CTE Business and Marketing, CTE
7 Education and Training, CTE Family and Consumer Sciences, CTE Health Careers, or
8 CTE Industrial and Emerging Technologies as specified on the certificate.

9 ~~2.~~ **C.** The requirements are:

10 ~~a.~~ **1.** A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

11 ~~b.~~ **2.** Demonstration of expertise in the specified CTE area through one of the following:

12 ~~i.~~ **a.** A Bachelor's ~~or more advanced degree~~, master's or doctoral degree in the specified
13 CTE area; or

14 ~~ii.~~ **b.** A Bachelor's or more advanced degree and completion of twenty-four semester
15 hours of coursework in the specified CTE area; or

16 ~~iii.~~ **c.** An Associate's degree in the specified CTE area; or

17 ~~iv.~~ **d.** An industry certification, license, or credential in the specified CTE area approved
18 by the appropriate Department of Education Career and Technical Education
19 Program Specialist or Career and Technical Education Program Services Director; ~~;~~
20 or

21 **e.** Verified teaching experience for the last two consecutive years, and for a total of
22 at least three years at one or more accredited postsecondary institutions in a subject
23 that is specific to the CTE course being taught.

- 1 ~~e~~ 3. Verification of five years of work experience in the specified CTE occupational area.
- 2 4. An individual who meets the requirements of this section is exempt from the competency
- 3 requirements of the United States and Arizona Constitutions, the professional
- 4 knowledge and subject knowledge portions of the Arizona Teacher Proficiency
- 5 Assessments, and structured English immersion endorsement requirements.

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1 **R7-2-611. Special Education Teaching Certificates**

2 A. Except as noted, all certificates are subject to the general certification provisions in R7-2-607
3 and the renewal requirements in R7-2-619. An Early Childhood Special Education certificate as
4 described in this Section is not required for individuals who hold the Early Childhood endorsement
5 as described in R7-2-615 in combination with an Arizona cross-categorical, specialized special
6 education, or moderate to severe disabilities teaching certificate as described in this Section. An
7 Early Childhood Special Education certificate as described in this Section is not required for
8 individuals who hold the Early Childhood Teaching Certificate as described in R7-2-608 in
9 combination with an Arizona cross-categorical, specialized special education, or moderate to
10 severe disabilities teaching certificate as described in this Section.

11 B. Terms used in this Section are defined in A.R.S. § 15-761.

12 C. Standard Professional Cross-Categorical Special Education Certificate – grades K through 12
13 for applications received through December 31, 2015, and Standard Professional_Mild-Moderate
14 Disabilities Special Education Certificate grades K through 12 for applications received on and
15 after January 1, 2016.

16 1. The certificate is valid for three years and is not renewable but may be extended as set forth
17 in R7-2-606(H) or (I).

18 2. The holder is qualified to teach students with mild to moderate autism, intellectual disabilities,
19 traumatic brain injury, emotional disability, specific learning disability, orthopedic impairments
20 and/or other health impairments.

21 3. The requirements are:

22 a. A bachelor's degree,

23 b. One of the following:

- 1 i. Completion of a teacher preparation program in special education from an accredited
2 institution, which included courses in the instruction and behavior management of students with
3 mild-moderate disabilities; or
- 4 ii. A valid mild-moderate special education certificate from another state; or
- 5 iii. Semester hours of education courses as follows:
 - 6 (1) For applications received through December 31, 2015: Forty-five semester hours of
7 education courses which teach the standards described in R7-2-602, including 21 semester hours
8 of special education courses and eight semester hours of practicum with students representing at
9 least three of the five disability areas. Special education courses shall include survey of exceptional
10 students; teaching methodologies and strategies for students with disabilities; foundations course
11 in mild to moderate mental retardation intellectual disabilities, learning disability, emotional
12 disabilities, and physical/health impairment; and diagnosis and assessment of mild disabilities.
13 Two years of verified teaching experience in special education in grades K through 12 may
14 substitute for the eight semester hours of practicum; or
 - 15 (2) For applications received on and after January 1, 2016: Forty-five semester hours of
16 education courses which teach the standards described in R7-2-602, including 37 semester hours
17 of special education courses with shall include:
 - 18 (a) Foundations of special education;
 - 19 (b) Legal aspects;
 - 20 (c) Effective collaboration and communication practices;
 - 21 (d) Research-based instruction in math;
 - 22 (e) Research-based instruction in English language arts;
 - 23 (f) Classroom management and behavior analysis;

- 1 (g) Assessment and eligibility;
- 2 (h) Language development and disorders;
- 3 (i) Electives; and a minimum of eight semester hours of practicum with students with mild-
- 4 moderate disabilities. Two years of verified teaching experience in mild-moderate special
- 5 education in grades K through 12 may substitute for the eight semester hours of practicum.

6 c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
7 Assessment,

8 d. A passing score on the special education portion of the Arizona Teacher Proficiency
9 Assessment, unless the applicant has a bachelor's, master's or doctoral degree in mild to moderate
10 special education or otherwise qualifies for a waiver of the subject knowledge examination, and

11 e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

12 **D. Standard Professional Mild-Moderate Disabilities Special Education Certificate grades**
13 kindergarten through twelve for applications received on or after August 1, 2018.

14 1. The holder is qualified to teach students with mild to moderate autism, intellectual
15 disabilities, traumatic brain injury, emotional disability, specific learning disability, orthopedic
16 impairments and/or other health impairments.

17 2. The requirements include all of the following:

18 a. A bachelor's degree;

19 b. Completion of a teacher preparation program in special education from a
20 Board-approved educator preparation program or from an accredited institution offering
21 substantially similar training addressing the following topics and any others as required by law:

22 i. Research-based systematic phonics;

- 1 ii. Research-based instructional strategies for delivering differentiated
2 reading instruction, assessment, intervention and remediation to support readers of varying ages
3 and ability levels, including students with dyslexia;
- 4 iii. Instructional design and lesson planning, including specially
5 designed instruction;
- 6 iv. The learning environment, including classroom and behavioral
7 management;
- 8 v. Instructional delivery, facilitation and methodologies;
- 9 vi. Legal aspects of special education, including individualized
10 education programs and transition planning;
- 11 vii. Effective collaboration and communication practices, including
12 modifications and accommodations;
- 13 viii. Research-based instruction in math;
- 14 ix. Research-based instruction in English language arts;
- 15 x. Assessment and eligibility, including monitoring and reporting
16 requirements;
- 17 xi. Language development and disorders;
- 18 xii. Professional responsibility and ethical conduct;
- 19 xiii. Twelve weeks of capstone experience as described in R7-2-604 in
20 mild-moderate special education in grades kindergarten through twelve, which may be completed
21 during the valid period of a teaching intern certificate. One year of verified teaching experience in
22 mild-moderate special education in grades kindergarten through twelve may substitute for the
23 capstone experience requirement. Two years of verified paraprofessional experience in mild-

1 moderate special education in grades kindergarten through twelve may substitute for the capstone
2 experience requirement together with a letter of recommendation from the employing
3 administrator supporting the substitution of capstone experience and a current written evaluation
4 of effectiveness. For individuals seeking dual certification, any capstone experience requirements
5 may be met through separate eight-week capstone experiences in each of the certification areas
6 sought.

7 c. A passing score on the special education professional knowledge portion of
8 the Arizona Teacher Proficiency Assessment;

9 d. A passing score on the special education subject knowledge portion of the
10 Arizona Teacher Proficiency Assessment, unless the applicant has a bachelor's, master's or
11 doctoral degree in mild to moderate special education or otherwise qualifies for a waiver of the
12 subject knowledge examination; and

13 e. A valid fingerprint clearance card issued by the Arizona Department of
14 Public Safety.

15 3. Applicants may meet the requirements in subsection (D)(2)(b) with the submission
16 of an application for the Standard Professional Mild-Moderate Disabilities Special Education
17 Certificate grades kindergarten through twelve that includes evidence of two years of verified full-
18 time teaching experience in mild to moderate disabilities special education in grades kindergarten
19 through twelve and Board-approved or accredited training or coursework which teaches the
20 knowledge and skills described in R7-2-602 and subsections (D)(2)(b)(i)-(xii). One year of verified
21 full-time teaching experience in mild to moderate disabilities special education in grades
22 kindergarten through twelve may be substituted for the capstone experience.

23 E. Provisional Specialized Special Education Certificate – grades K through 12.

1 1. The certificate is valid for three years and is not renewable but may be extended as set forth
2 in R7-2-606(H) or (I).

3 2. No new applications for a Provisional Specialized Education Certificate will be accepted after
4 December 31, 2015.

5 3. The holder is qualified to teach students with intellectual disabilities, emotional disability,
6 specific learning disability, orthopedic impairments or other health impairments, as specified on
7 the certificate.

8 4. The requirements are:

9 a. A bachelor's degree,

10 b. One of the following:

11 i. Completion of a teacher preparation program in the specified area of special education from
12 an accredited institution; or

13 ii. Forty-five semester hours of education courses which teach the knowledge and skills
14 described in R7-2-602, including 21 semester hours of special education courses and eight
15 semester hours of practicum in the designated area of disability. Special education courses shall
16 include survey of exceptional students, teaching methodologies for students with disabilities,
17 foundations of instruction in the designated area of disability, and diagnosis and assessment of
18 disabilities. Two years of verified teaching experience in the area of disability in grades K through
19 12 may be substituted for the eight semester hours of practicum; or

20 iii. A valid special education certificate in the specified area from another state.

21 c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
22 Assessment,

- 1 d. A passing score on the specified disability special education portion of the Arizona Teacher
2 Proficiency Assessment, and
- 3 e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 4 **F. Standard Professional Specialized Special Education Certificate – grades K through 12.**
- 5 1. The certificate is valid for twelve years.
- 6 2. The holder is qualified to teach students with intellectual disabilities, emotional disability,
7 specific learning disability, orthopedic impairments or other health impairments, as specified on
8 the certificate.
- 9 3. The requirements are:
- 10 a. A provisional Special Education certificate;
- 11 b. A passing score on the performance portion of the Arizona Teacher Proficiency Assessment;
12 and
- 13 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 14 **G. Standard Professional Severely and Profoundly Disabled Certificate – grades K through 12.**
- 15 1. The holder is qualified to teach students with severe and profound disabilities.
- 16 2. The requirements are:
- 17 a. A bachelor's degree,
- 18 b. One of the following:
- 19 i. Completion of a teacher preparation program in severely and profoundly disabled education
20 from an accredited institution; or
- 21 ii. A valid severe and profound special education certificate from another state; or
- 22 iii. Semester hours of education courses as follows:

1 (1) For applications received through December 31, 2015: Forty-five semester hours of
2 education courses which teach the knowledge and skills described in R7-2-602, including 21
3 semester hours of special education courses and eight semester hours of practicum. Special
4 education courses shall include survey of exceptional students, teaching methodologies for
5 students with severe and profound disabilities, foundations of instruction of students with severe
6 and profound disabilities, and diagnostic and assessment procedures for students with severe and
7 profound disabilities. Two years of verified teaching experience with students in grades PreK-12
8 who are severely and profoundly disabled may be substituted for the eight semester hours of
9 practicum; or

10 (2) For applications received on and after January 1, 2016: Forty-five semester hours of
11 education courses which teach the standards described in R7-2-602, including 37 semester hours
12 of special education courses with shall include:

- 13 (a) Foundations low incidence disabilities;
- 14 (b) Legal aspects;
- 15 (c) Effective collaboration and communication practices;
- 16 (d) Adaptive communication;
- 17 (e) Instructional strategies across the curriculum;
- 18 (f) Classroom management and behavior analysis;
- 19 (g) Assessment and eligibility;

20 (h) Electives; and a minimum of eight semester hours of practicum with students with severe
21 and profound disabilities. Two years of verified teaching experience in special education in grades
22 K through 12 with students who have severe and profound disabilities may substitute for the eight
23 semester hours of practicum.

1 c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
2 Assessment,

3 d. A passing score on the severely and profoundly disabled special education portion of the
4 Arizona Teacher Proficiency Assessment, unless the applicant has a bachelor's, master's or
5 doctoral degree in severe to profound special education or otherwise qualifies for a waiver of the
6 subject knowledge examination, and

7 e. A valid fingerprint card issued by the Arizona Department of Public Safety.

8 **H. Standard Professional Moderate to Severe Disabilities Certificate – grades kindergarten
9 through twelve for applications received on or after August 1, 2018.**

10 1. The holder is qualified to teach students with moderate to severe disabilities.

11 2. The requirements include all of the following:

12 a. A bachelor's degree;

13 b. Completion of a teacher preparation program in moderate to severe
14 disabilities education from a Board-approved educator preparation program or from an accredited
15 institution offering substantially similar training addressing the following topics and any others as
16 required by law:

17 i. Research-based systematic phonics;

18 ii. Research-based instructional strategies for delivering differentiated
19 reading instruction, assessment, intervention and remediation to support readers of varying ages
20 and ability levels, including students with dyslexia;

21 iii. Instructional design and lesson planning, including specially
22 designed instruction;

- 1 iv. The learning environment, including classroom and individual
2 behavioral management;
- 3 v. Instructional delivery, facilitation and methodologies for teaching
4 research-based instruction in math and English language arts;
- 5 vi. Legal aspects of special education, including individualized
6 education programs and transition planning;
- 7 vii. Effective collaboration and communication practices, including
8 modifications and accommodations;
- 9 viii. Adaptive communication, including language development and
10 disorders;
- 11 ix. Assessment and eligibility, including monitoring and reporting
12 requirements;
- 13 x. Professional responsibility and ethical conduct;
- 14 xi. Twelve weeks of capstone experience as described in R7-2-604 in
15 special education in moderate to severe disabilities grades K through 12, which may be completed
16 during the valid period of a teaching intern certificate. One year of verified full-time teaching
17 experience in special education in moderate to severe disabilities grades kindergarten through
18 twelve may substitute for the capstone experience requirement. Two years of verified
19 paraprofessional experience in mild-moderate special education in grades kindergarten through
20 twelve may substitute for the capstone experience requirement together with a letter of
21 recommendation from the employing administrator supporting the substitution of capstone
22 experience and a current written evaluation of effectiveness. For individuals seeking dual

1 certification, any capstone experience requirements may be met through separate eight-week
2 capstone experiences in each of the certification areas sought.

3 c. A passing score on the moderate to severe or severe and profound
4 professional knowledge portion of the Arizona Teacher Proficiency Assessment,

5 d. A passing score on the elementary education subject knowledge portion of
6 the Arizona Teacher Proficiency Assessment unless the applicant has a bachelor's, master's or
7 doctoral degree in moderate to severe special education or otherwise qualifies for a waiver of the
8 subject knowledge examination, and

9 e. A valid fingerprint card issued by the Arizona Department of Public Safety.

10 3. Applicants may meet the requirements in subsection (H)(2)(b) with the submission
11 of an application for the Standard Professional Moderate to Severe Disabilities Certificate grades
12 kindergarten through twelve that includes evidence of two years of verified full-time teaching
13 experience in moderate to severe disabilities special education in grades kindergarten through
14 twelve and Board-approved or accredited training or coursework which teaches the knowledge and
15 skills described in R7-2-602 and subsections (H)(2)(b)(i)-(x). One year of verified full-time
16 teaching experience in moderate to severe disabilities special education in grades kindergarten
17 through twelve may be substituted for the capstone experience.

18 **I. Standard Professional Hearing Impaired Certificate – birth through grade 12. The**
19 requirements are:

20 1. A bachelor's degree,

21 2. One of the following:

22 a. Completion of a teacher preparation program in hearing impaired education from an accredited
23 institution; or

1 b. Forty-five semester hours of education courses which teach the knowledge and skills described
2 in R7-2-602, including 21 semester hours of special education courses for the hearing impaired
3 and eight semester hours of practicum. Special education courses shall include survey of
4 exceptional students, teaching methodologies for students with hearing impairment, foundations
5 of instruction of students with hearing impairment, and diagnostic and assessment procedures for
6 the hearing impaired. Two years of verified teaching experience in the area of hearing impaired in
7 grades PreK-12 may be substituted for the eight semester hours of practicum; or

8 c. A valid hearing impaired certificate from another state.

9 3. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
10 Assessment,

11 4. A passing score on the hearing impaired special education portion of the Arizona Teacher
12 Proficiency Assessment unless the applicant has a bachelor's, master's or doctoral degree in
13 hearing impaired special education or otherwise qualifies for a waiver of the subject knowledge
14 examination, and

15 5. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

16 **J. Standard Professional Hearing Impaired Certificate – birth through grade twelve for**
17 applications received on or after August 1, 2018.

18 1. The requirements include all of the following:

19 a. A bachelor's degree;

20 b. Completion of a teacher preparation program in hearing impaired education
21 from a Board-approved educator preparation program or from an accredited institution offering
22 substantially similar training addressing the following topics and any others as required by law:

23 i. Research-based systematic phonics;

- 1 ii. Research-based instructional strategies for delivering differentiated
2 reading instruction, assessment, intervention and remediation to support readers of varying ages
3 and ability levels, including students with dyslexia;
- 4 iii. Survey of exceptional students;
- 5 iv. Teaching methodologies for students with hearing impairment;
- 6 v. Foundations of instruction of students with hearing impairment;
- 7 vi. Diagnostic and assessment procedures for the hearing impaired;
- 8 vii. Professional responsibility and ethical conduct;
- 9 viii. Twelve weeks of capstone experience as described in R7-2-604 in
10 hearing impaired special education birth through grade twelve, which may be completed during
11 the valid period of a teaching intern certificate. One year of verified full-time teaching experience
12 in the area of hearing impaired in birth through grade twelve may be substituted for the capstone
13 experience requirement. For individuals seeking dual certification, any capstone experience
14 requirements may be met through separate eight-week capstone experiences in each of the
15 certification areas sought.
- 16 c. A passing score on the professional knowledge portion of the Arizona
17 Teacher Proficiency Assessment;
- 18 d. A passing score on the hearing impaired special education portion of the
19 Arizona Teacher Proficiency Assessment unless the applicant has a bachelor's, master's or
20 doctoral degree in hearing impaired special education or otherwise qualifies for a waiver of the
21 subject knowledge examination; and
- 22 e. A valid fingerprint clearance card issued by the Arizona Department of
23 Public Safety.

1 2. Applicants may meet the requirements in subsection (K)(1)(b) with the submission
2 of an application for the Standard Professional Hearing Impaired Certificate – birth through grade
3 twelve that includes evidence of receipt of two years of verified full-time teaching experience in
4 hearing impaired special education birth through grade twelve and training or coursework which
5 teaches the knowledge and skills described in R7-2-602 and subsections (K)(1)(b)(i)-(vii). One
6 year of verified full-time teaching experience in hearing impaired special education in birth
7 through grade twelve may be substituted for the capstone experience.

8 **K. Standard Professional_Visually Impaired Certificate – birth through grade 12.**

9 1. The certificate is valid for three years and is not renewable but may be extended as set forth
10 in R7-2-606(H) or (I).

11 2. The requirements are:

12 a. A bachelor’s degree,

13 b. One of the following:

14 i. Completion of a teacher preparation program in visual impairment from an accredited
15 institution; or

16 ii. Forty-five semester hours of education courses which teach the knowledge and skills
17 described in R7-2-602, including 21 semester hours of special education courses for the visually
18 impaired and eight semester hours of practicum. Special education courses shall include survey of
19 exceptional students, teaching methodologies for students with visual impairment, foundations of
20 instruction of students with visual impairment, and diagnostic and assessment procedures for the
21 visually impaired. Two years of verified teaching experience in the area of visually impaired in
22 grades PreK-12 may be substituted for the eight semester hours of practicum; or

23 iii. A valid visually impaired special education certificate from another state.

1 c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
2 Assessment,

3 d. A passing score on the visually impaired special education portion of the Arizona Teacher
4 Proficiency Assessment, and

5 e. Demonstration of competency in Braille through one of the following:

6 i. A passing score on the original version of the National Library of Congress certification exam,
7 or

8 ii. A valid certificate for a literary Braille transcriber issued by the National Library of Congress,
9 or

10 iii. A passing score on a Braille exam administered by another state, or

11 iv. A passing score on the Braille exam developed and administered by the University of Arizona.

12 Individuals who take this test and are not students at the University of Arizona may be assessed a
13 fee.

14 f. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

15 L. Standard Professional Visually Impaired Certificate – birth through grade 12 for
16 applications received on or after August 1, 2018.

17 1. The requirements include all of the following:

18 a. A bachelor's degree;

19 b. Completion of a teacher preparation program in visual impairment from a
20 Board-approved educator preparation program or from an accredited institution offering
21 substantially similar training addressing the following topics and any others as required by law:

22 i. Research-based systematic phonics;

- 1 ii. Research-based instructional strategies for delivering differentiated
2 reading instruction, assessment, intervention and remediation to support readers of varying ages
3 and ability levels, including students with dyslexia;
- 4 iii. Survey of exceptional students;
- 5 iv. Teaching methodologies for students with visual impairment;
- 6 v. Foundations of instruction of students with visual impairment;
- 7 vi. Diagnostic and assessment procedures for the visually impaired;
- 8 vii. Professional responsibility and ethical conduct;
- 9 viii. Twelve weeks of capstone experience as described in R7-2-604 in
10 visually impaired special education birth through grade twelve, which may be completed during
11 the valid period of a teaching intern certificate. One year of verified full-time teaching experience
12 in the area of visually impaired in birth through grade twelve may be substituted for the capstone
13 experience requirement. For individuals seeking dual certification, any capstone experience
14 requirements may be met through separate eight-week capstone experiences in each of the
15 certification areas sought.
- 16 c. A passing score on the professional knowledge portion of the Arizona
17 Teacher Proficiency Assessment,
- 18 d. A passing score on the visually impaired special education portion of the
19 Arizona Teacher Proficiency Assessment, and
- 20 e. Demonstration of competency in Braille through one of the following:
- 21 i. A passing score on the original version of the National Library of
22 Congress certification exam, or

1 ii. A valid certificate for a literary Braille transcriber issued by the
2 National Library of Congress, or
3 iii. A passing score on a Braille exam administered by another state, or
4 iv. A passing score on the Braille exam developed and administered by
5 the University of Arizona. Individuals who take this test and are not students at the University of
6 Arizona may be assessed a fee.

7 f. A valid fingerprint clearance card issued by the Arizona Department of
8 Public Safety.

9 2. Applicants may meet the requirements in subsection (M)(1)(b) with the submission
10 of an application for the Standard Professional Visually Impaired Certificate – birth through grade
11 twelve that includes evidence of two years of verified full-time teaching experience in visually
12 impaired special education birth through grade twelve and Board-approved or accredited training
13 or coursework which teaches the knowledge and skills described in R7-2-602 and subsections
14 (M)(1)(b)(i)-(vii). One year of verified full-time teaching experience in visually impaired special
15 education in birth through grade twelve may be substituted for the capstone experience.

16 **M.** Standard Professional Early Childhood Special Education Certificate – birth through 5 years
17 for applications received through December 31, 2015, and birth through age 8 or grade 3 for
18 applications received on and after January 1, 2016.

19 1. The requirements are:

20 a. A bachelor's degree,

21 b. One of the following:

22 i. Completion of a teacher preparation program in early childhood special education from an
23 accredited institution; or

- 1 ii. A valid early childhood special education certificate from another state; or
- 2 iii. Early childhood education coursework and practicum experience which teaches the
- 3 knowledge and skills described in R7-2-602 and includes the following:
- 4 (1) For applications received through December 31, 2015: Forty-five semester hours of
- 5 education courses which teach the standards described in R7-2-602, including child development
- 6 and learning, language development, social and emotional development, curriculum development
- 7 and implementation, and assessment and evaluation, early childhood special education, and eight
- 8 semester hours of practicum in early childhood special education. Two years of verified teaching
- 9 experience in the area of early childhood special education may be substituted for the eight
- 10 semester hours of practicum; or
- 11 (2) For applications received on and after January 1, 2016:
- 12 1. Thirty-seven semester hours of early childhood education courses which teach the standards
- 13 described in R7-2-602, to include all of the following areas of study:
- 14 a. Foundations early childhood education and special education;
- 15 b. Behavioral interventions for children with and without disabilities;
- 16 c. Characteristics and quality practices for typical and atypical behaviors of young children;
- 17 d. Typical and atypical child growth and development, including health, safety and nutrition with
- 18 an emphasis on special health care needs for children birth through grade 3;
- 19 e. Child, family, cultural and community relationships including community organizations that
- 20 support and assist children with disabilities and their families;
- 21 f. Developmentally appropriate instructional and inclusive methodologies for teaching social and
- 22 emotional development, language arts, math, science, social studies, the arts and diagnosis and
- 23 remediation of learning difficulties;

1 g. Early language and literacy development including communication methods in early
2 childhood education/special education;

3 h. Assessment and evaluation for early childhood special education to include observing,
4 assessing, monitoring and reporting on the progress of young children; and

5 2. A minimum of eight semester hours of practicum, including:

6 a. A minimum of four semester hours in a supervised field experience, practicum, internship or
7 student teaching setting serving children with identified special needs birth through preschool or
8 one year of full-time teaching experience with children identified with special needs birth through
9 preschool, and

10 b. A minimum of four semester hours in a supervised student teaching setting serving children
11 with identified special needs in kindergarten through grade 3 or one year of full time teaching
12 experience with children identified with special needs kindergarten through grade 3.

13 c. A passing score on the early childhood subject knowledge portion of the Arizona Teacher
14 Proficiency Assessment, unless the applicant has a bachelor's, master's or doctoral degree in early
15 childhood special education or otherwise qualifies for a waiver of the subject knowledge
16 examination,

17 d. A passing score on the early childhood special education portion of the Arizona Teacher
18 Proficiency Assessment, and

19 e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

20 **N.** Standard Professional Early Childhood Special Education Certificate – birth through age
21 eight or grade three for applications received on or after August 1, 2018.

22 1. The requirements include all of the following:

23 a. A bachelor's degree;

1 b. Completion of a teacher preparation program in early childhood special
2 education from a Board-approved educator preparation program or from an accredited institution
3 offering substantially similar training addressing the following topics and any others as required
4 by law:

5 i. Research-based systematic phonics;
6 ii. Research-based instructional strategies for delivering differentiated
7 reading instruction, assessment, intervention and remediation to support readers of varying ages
8 and ability levels, including students with dyslexia;

9 iii. Teaching students with exceptionalities;
10 iv. Characteristics and quality practices for typical and atypical
11 behaviors of young children, including behavioral interventions for children with and without
12 disabilities;

13 v. Typical and atypical child growth and development, including
14 health, safety and nutrition with an emphasis on special health care needs for children birth through
15 grade three;

16 vi. Child, family, cultural and community relationships including
17 community organizations that support and assist children with disabilities and their families;

18 vii. Developmentally appropriate instructional and inclusive
19 methodologies for teaching social and emotional development, language arts, math, science, social
20 studies, the arts and diagnosis and remediation of learning difficulties;

21 viii. Early language and literacy development including communication
22 methods in early childhood education/special education;

- 1 ix. Assessment and evaluation for early childhood special education to
2 include observing, assessing, monitoring and reporting on the progress of young children;
- 3 x. Substantial experience in practicum as described in R7-2-604
4 serving children with exceptionalities birth through preschool;
- 5 xi. Professional responsibility and ethical conduct; and
- 6 xii. Twelve weeks of capstone experience as described in R7-2-604
7 serving children with exceptionalities in kindergarten through grade three, which may be
8 completed during the valid period of a teaching intern certificate. For individuals seeking dual
9 certification, any capstone experience requirements may be met through separate eight-week
10 capstone experiences in each of the certification areas sought.
- 11 c. A passing score on the early childhood special education portion of the
12 Arizona Teacher Proficiency Assessment,
- 13 d. A passing score on the early childhood subject knowledge portion of the
14 Arizona Teacher Proficiency Assessment unless the applicant has a bachelor's, master's or
15 doctoral degree in early childhood special education or otherwise qualifies for a waiver of the
16 subject knowledge examination, and
- 17 e. A valid fingerprint clearance card issued by the Arizona Department of
18 Public Safety.
- 19 2. Applicants may meet the requirements in subsection (O)(1)(b) with the submission
20 of an application for the Standard Professional Early Childhood Special Education Certificate –
21 birth through age eight or grade three that includes two years of verified full-time teaching
22 experience in early childhood special education serving children birth through prekindergarten and
23 kindergarten through grade three and Board-approved or accredited training or coursework which

1 teaches the knowledge and skills described in R7-2-602 and subsections (O)(1)(b)(i)-(xi). One year
2 of verified full-time teaching experience in early childhood special education serving children birth
3 through prekindergarten and children kindergarten through grade three may be substituted for the
4 capstone experience.

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1 **R7-2-614. Other Teaching Certificates**

2 **A.** Except as noted, all certificates are subject to the general certification provisions in R7-2-607.

3 **B.** Substitute Certificate -- PreK-12

4 1. The certificate is valid for six years and renewable by reapplication.

5 2. The certificate entitles the holder to substitute in the temporary absence of a regular contract
6 teacher. A person holding only a substitute certificate shall not be assigned a contract teaching
7 position.

8 3. An individual who holds a valid teaching or administrator certificate shall not be required to
9 hold a substitute certificate to be employed as a substitute teacher.

10 4. A person holding only a substitute certificate shall be limited to teaching 120 days in the same
11 school each school year.

12 5. The requirement for issuance is a bachelor's degree and a valid fingerprint clearance card
13 issued by the Arizona Department of Public Safety.

14 6. Substitute certificates previously issued as valid for life under this rule shall remain valid for
15 life.

16 7. A person holding only a substitute certificate may be exempt from the limit on teaching 120
17 days in the same school each school year if the school district superintendent has provided
18 verification to the Department of Education that the position is continuously advertised on a
19 statewide basis at a minimum of three sites with at least one being a higher education institution
20 and that a highly qualified and employable candidate was not found. An exemption from teaching
21 120 days shall not be granted to the same individual more than three times.

22 **C.** Emergency Substitute Certificate -- PreK-12

- 1 1. The certificate is valid for one school year or part thereof. The expiration date shall be the
2 following July 1.
- 3 2. The certificate entitles the holder to substitute only in the district that verifies that an
4 emergency employment situation exists.
- 5 3. The certificate entitles the holder to substitute in the temporary absence of a regular contract
6 teacher. A person holding only an emergency substitute certificate shall not be assigned a contract
7 teaching position.
- 8 4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute
9 teaching per school year.
- 10 5. The requirements for initial issuance are:
- 11 a. High school diploma, General Education diploma, or associate's degree;
- 12 b. Verification from the school district superintendent that an emergency employment situation
13 exists; and
- 14 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 15 6. The requirements for each reissuance are:
- 16 a. Two semester hours of academic courses completed since the last issuance of the Emergency
17 Substitute Certificate. District in-service programs designed for professional development may
18 substitute for academic courses. Fifteen clock hours of in-service is equivalent to one semester
19 hour. In-service hours shall be verified by the district superintendent or personnel director.
20 Individuals who have earned 30 or more semester hours are exempt from this requirement,
- 21 b. Verification from the school district superintendent that an emergency employment situation
22 exists, and
- 23 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

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D. Emergency Teaching Certificate – birth through grade 12

1. The emergency teaching certificate is valid one school year or part thereof. The expiration date shall be the following July 1. An emergency teaching certificate shall not be issued more than three times to an individual.

2. The emergency teaching certificate entitles the holder to enter into a teaching contract.

3. Emergency teaching certificates shall be issued for early childhood, elementary and secondary certificates required by A.R.S. § 15-502(B), and required endorsements.

4. The emergency teaching certificate entitles the holder to teach only in the district or charter school that verifies that an emergency employment situation exists.

5. The requirements for initial issuance are:

a. A bachelor’s degree,

b. Verification from the school district superintendent or charter school administrator that an emergency employment situation exists, and

c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

6. The holder of an emergency teaching certificate may apply for a standard teaching certificate upon the completion of the following:

a. Verification of full-time teaching for the two years preceding the application;

b. Verification from the applicable school administrator that the applicant for certification has made satisfactory progress and achievement with students after two years of full time teaching preceding the application;

c. A passing score on the applicable professional knowledge portion of the Arizona Educator Proficiency Assessment that corresponds to the certificate sought.

- 1 d. A passing score on the applicable subject knowledge portion of the Arizona Educator
- 2 Proficiency Assessment; and
- 3 e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 4 f. The testing requirements of (6)(c) and (d) are waived with verification of full-time teaching
- 5 for the three years preceding the application.

6 **E. Teaching Intern Certificate -- PreK-12**

7 1. The certificate is valid for two years from the date of initial issuance and may be extended

8 yearly for no more than two consecutive years at no cost to the applicant if the provisions in

9 subsection (E)(5) are met.

10 2. The teaching intern certificate entitles the holder to enter into a teaching contract while

11 completing the requirements for an Arizona teaching certificate. During the valid period of the

12 intern certificate the holder may teach in a Structured English Immersion classroom, or in any

13 subject area in which the holder has passed the appropriate Arizona Teacher–Proficiency

14 Assessment. Teaching Intern certificate holders who teach in a Structured English Immersion

15 classroom shall hold a valid Provisional or full Structured English Immersion Endorsement, an

16 English as a Second Language Endorsement, or a Bilingual Endorsement, if applicable. The

17 candidate shall be enrolled in a Board authorized alternative path to certification program or a

18 Board approved teacher educator preparation program.

19 3. An individual is not eligible to hold the teaching intern certificate more than once in a five

20 year period.

21 4. The requirements for initial issuance of the teaching intern certificate are:

22 a. A bachelor’s degree or higher from an accredited institution;

- 1 b. Verification of enrollment in a Board approved alternative path to certification program, or a
2 Board approved educator preparation program; and
- 3 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 4 5. The requirements for the extension of the intern teaching certificate are:
- 5 a. The teaching intern certificate outlined in subsection (E)(4),
- 6 b. Official transcripts documenting the completion of required coursework,
- 7 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 8 6. The holder of the teaching intern certificate may apply for a Standard teaching certificate upon
9 completion of the following:
- 10 a. Successful completion of a Board authorized alternative path to certification program or
11 a-Board approved educator preparation program.
- 12 b. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
13 Assessment as applicable;
- 14 c. A passing score on one or more subject knowledge portions of the Arizona Teacher
15 Proficiency Assessment that corresponds to the Board approved alternative path to certification
16 program in which the applicant is enrolled, unless the applicant has a bachelor's, master's or
17 doctoral degree in the corresponding content area;
- 18 d. The submission of an application for a Standard teaching certificate to the Department;
- 19 e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 20 7. Placement decisions of teaching intern certificate holders shall only be based on agreements
21 between the educator preparation provider, the provider's partner organizations and the local
22 education agency except as otherwise provided in R7-2-614(E).
- 23 **F. Adult Education Certificates**

1 1. The adult education certificates are issued for individuals teaching in the areas of Adult Basic
2 Education, Adult Secondary Education, English Language Acquisition for
3 Adults, or Citizenship.

4 2. Standard Adult Education Certificate.

5 a. The requirement for issuance is a valid fingerprint clearance card issued by the Arizona
6 Department of Public Safety and a bachelor's degree or three years of experience as a teacher,
7 tutor, or aide in an adult education program or in grades K through 12. Up to two years of
8 experience may be waived by postsecondary academic credit, with 30 semester hours equivalent
9 to one year of experience.

10 b. The renewal requirements are completion of a professional development program, described
11 in R7-2-619(B).

12 **G. Junior Reserve Officer Training Corps Teaching Certificate – grades nine through twelve**

13 1. The standard certificate is valid at any local education agency which conducts an approved
14 Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or Marine Corps.

15 2. The requirements are:

16 a. Verification by the district of an approved Junior Reserve Officer Training Corps program of
17 instruction in which the applicant will be teaching,

18 b. Verification by the district that the applicant meets the work experience required by the
19 respective military service, and

20 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

21 **H. Athletic coaching certificate – grades seven through twelve**

- 1 1. The standard certificate entitles the holder to perform coaching duties in interscholastic and
2 extracurricular athletic activities. It is not required for teachers who hold a valid elementary,
3 secondary or special education certificate.
- 4 2. The requirements are:
 - 5 a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);
 - 6 b. Completion of courses, Board-approved or accredited seminars or modules of study which
7 shall include the following:
 - 8 i. Methods of coaching,
 - 9 ii. Anatomy and physiology,
 - 10 iii. Sports psychology,
 - 11 iv. Adolescent psychology,
 - 12 v. The prevention and treatment of athletic injuries; and
 - 13 vi. Signs of physical abuse, emotional abuse, sexual abuse, neglect, bullying, hazing and
14 cyberbullying.
 - 15 c. Two hundred fifty hours of verified coaching experience in the sport to be coached. Coaching
16 experience may include experience as a head coach or assistant coach in a school program or in an
17 organized athletic league; and
 - 18 d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 19 4. Renewal requirements are:
 - 20 a. Completion of a professional development program described in R7-2-619(B),
 - 21 b. Valid certification in first aid and CPR.
- 22 **I. Standard Foreign Teacher Teaching Certificate**

- 1 1. This certificate is required for a teacher or professor from any foreign country, state, territory
2 or possession of the United States contracted through the foreign teacher exchange program as
3 authorized by federal statutes enacted by the Congress of the United States or other foreign teacher
4 recruitment programs approved by the United States Department of State.
- 5 2. This certificate is valid for one year and may be extended yearly for up to two additional years
6 upon request by the contracting governing board. The contracting teacher shall submit a letter of
7 intent to hire to the Arizona Department of Education on official letterhead signed by the
8 Superintendent or Director of Human Resources.
- 9 3. The requirements are:
- 10 a. Verification that training and background comply with the comparable Arizona teaching
11 certificate as provided in R7-2-608, R7-2-609, R7-2-610, R7-2-611 and R7-2-613.
- 12 b. Holds a valid fingerprint Clearance Card issued by the Arizona Department of Public Safety.
- 13 c. Demonstrates fluency in English as verified by the Test of English as a Foreign Language
14 (TOEFL) or other English proficiency tests approved by the
15 Board.
- 16 d. The passing score by the Test of English as a Foreign Language (TOEFL) or other English
17 proficiency tests approved by the Board shall be determined by the Board using the results of
18 validity and reliability studies. The passing score for each assessment shall be reviewed by the
19 Board at least every three years.
- 20 4. A prospective teacher seeking to instruct in a language other than English may furnish a letter
21 for submission to the Arizona Department of Education, on official letterhead, signed by the dean
22 or designee of the home university to verify mastery of the purposed language of instruction. The

1 Arizona Department of Education shall review and may approve submissions for the prospective
2 teacher's exemption to the American Council of the Teaching of Foreign Languages Exam.

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4 **J. Native American Language Certificate**

5 1. The standard certificate is optional and issued to individuals to teach only a Native American
6 language in grades preK-12.

7 2. The requirements are:

8 a. A valid ~~FVP~~ fingerprint clearance card issued by the Arizona Department of Public Safety.

9 b. Language proficiency in a Native American Language. Proficiency shall be verified on official
10 letterhead by a person, persons, or entity designated by the appropriate tribe.

11 3. The certificate may be renewed upon completion of professional development, as prescribed
12 in R7-2-619(B).

13 **K. Student Teaching Intern Certificate – PreK-12.** This subsection becomes effective on
14 February 1, 2017 for placements beginning in the 2017-2018 school year.

15 1. The student teaching intern certificate is optional and is not a requirement for participation in
16 a student teaching capstone experience.

17 2. The certificate entitles the holder to perform teaching duties under the supervision of a
18 program supervisor as defined in R7-2-604(14) and is only valid in the school district or charter
19 school requesting the certificate.

20 3. The certificate is valid for one year from date of initial issuance and may be extended for one
21 year at no cost to the applicant if the provisions in subsection (K)(4) are met.

22 4. The requirements are:

- 1 a. Verification of enrollment in the culminating student teaching capstone experience of a Board
- 2 approved educator preparation program (EPP) pursuant to R7-2-604.01,
- 3 b. Verification documenting completed coursework with a minimum GPA of 3.0 on a 4.0 scale
- 4 or the equivalent,
- 5 c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency
- 6 Assessment that corresponds to the teaching certificate the student teaching intern is pursuing,
- 7 d. A passing score on the subject knowledge portion of the Arizona Teacher Proficiency
- 8 Assessment that corresponds to the teaching certificate the student teaching intern is pursuing,
- 9 e. A request for issuance of the student teaching intern certificate from the district superintendent
- 10 or charter school superintendent and the EPP.
- 11 f. Verification from the educator preparation provider that a written supervision plan, approved
- 12 by the Board, includes the following:
 - 13 i. the educator preparation provider's roles and responsibilities for the Program Supervisor, and
 - 14 ii. the onsite mentorship and induction provided by the Local Education Agency (LEA).
- 15 h. A valid fingerprint card issued by the Arizona Department of Public Safety.
- 16 5. Placement decisions of student teaching intern certificate holders shall only be based on
- 17 collaborative agreements between the Board approved educator preparation provider and the LEA.
- 18 Notwithstanding any other provision, a student teaching intern certificate holder may not teach in
- 19 a special education classroom unless the certificate holder has a bachelor's degree.
- 20 6. The holder of the student teaching certificate may apply for an Arizona Teaching
- 21 Certificate upon completion of the following:
 - 22 a. Successful completion of a Board approved EPP.

1 b. The submission of an application, and all required documentation including an institutional
2 recommendation, for the Arizona teaching certificate to the Department.

3 **L. Classroom-Based Standard Teaching Certificate**

4 1. The requirements are:

5 a. A bachelor's degree

6 b. Successful completion of a Board-approved Classroom-Based Alternative
7 Preparation Program;

8 c. Verification of satisfactory progress and achievement with students

9 d. Demonstration of subject knowledge proficiency with:

10 i. Verification of teaching courses relevant to a content area or subject
11 matter for the last two consecutive years, and for a total of at least three years at one or more
12 accredited postsecondary institutions; or

13 ii. A bachelor's, master's or doctoral degree from an accredited
14 institution in the applicable subject area; or

15 iii. Verification of a minimum of five years of work experience in the
16 applicable subject area of certification; or

17 iv. Three years of verified teaching experience in the same area of
18 certification in which the individual is applying for certification; or

19 v. A passing score on the applicable subject knowledge portion of the
20 Arizona Teacher Proficiency Assessment

21 e. Demonstration of professional knowledge proficiency with:

22 i. Three years of verified teaching experience in the same area of
23 certification in which the individual is applying for certification; or

1 ii. A passing score on the applicable professional knowledge portion
2 of the Arizona Teacher Proficiency Assessment

3 f. An individual seeking certification who was teaching courses or subjects
4 tested by the statewide assessment must also provide:

5 i. Verified evidence of two years of full-time teaching; and

6 ii. Verified evidence that the individual's students performed at grade
7 level; or

8 iii. Verified evidence that the individual's students achieved at least one
9 year of academic growth at a rate equivalent to the state average for the students' associated peer
10 groups

11 g. A valid fingerprint clearance card issued by the Arizona Department of
12 Public Safety.

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