

**ARIZONA STATE BOARD OF EDUCATION
Annual Retreat, August 5, 2017
Residence Inn
3599 Lee Circle, Prescott, Arizona 86301
SUMMARY OF BOARD ACTION
EXECUTIVE SESSION MINUTES**

<p>MEMBERS PRESENT: President Tim Carter Vice President Lucas Narducci Superintendent Diane Douglas Mr. Calvin Baker Dr. Daniel Corr Mr. Jared Taylor Ms. Patricia Welborn Ms. Janice Mak Ms. Michele Kaye</p>	<p>MEMBERS ABSENT: Dr. Rita Cheng</p>
<p>CALL TO ORDER, NATIONAL ANTHEM, PLEDGE OF ALLEGIANCE, MOMENT OF SILENCE, AND ROLL CALL</p>	<p>State Board Retreat Meeting called to order at 9:03 a.m. Prayer and Pledge of Allegiance</p>
<p>A. Presidents welcome: Introductions and discussion of the purpose and goals for the retreat.</p>	<p>9:04am President Carter briefly discussed the purpose of the retreat</p>
<p>B. Discussion and Possible action of Board administrative functions:</p> <p>1. FY 2019 Budget</p>	<p>9:08am Dr. Karol Schmidt addressed the Board and gave an overview of the FY19 budget draft. Member Taylor made a motion, seconded by Member Welborn to recommend that the Board approve the FY19 budget draft with a complete budget package to be presented at the August 28, 2017 Board meeting Motion passed unanimously</p>

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<p>2. Board Employee Recruitment Process</p>	<p>9:39 am</p> <p>Reviewed current process of employee recruitment.</p> <p>Discussed recruitment process to fill the Executive Director position.</p> <p>Board selected a hiring committee and an evaluation process committee.</p> <p>Hiring committee:</p> <ul style="list-style-type: none"> • Vice President Narducci • Superintendent Douglas • Member Baker • Member Taylor • Member Welborn <p>Evaluation Committee:</p> <ul style="list-style-type: none"> • President Carter • Member Kaye • Member Corr <p>A hiring timeline and calendar for the Executive Director position was unanimously approved.</p> <p>The first evaluation committee meeting was set for Tuesday, August 28, 2017, @ 2:00pm.</p>
<p>3. Staff travel policies</p>	<p>10:36 am</p> <p>Discussion of Board travel policies (to include staff and board members).</p> <p>Executive Director Schmidt listed several conferences recommended for Board members and AG to attend.</p> <p>Member Baker made a motion, seconded by Member Taylor to approved the requested out of state travel schedule.</p> <p>Motion passed unanimously</p>
<p>4. Board materials timeline and format</p>	<p>10:47am</p> <p>Discussed issues and the process of getting Board materials in to the Board offices by deadlines and the possible future use of a software program to disseminate meeting updates to the Board Members and general public.</p> <p>Member Taylor made a motion, seconded by Member Welborn, to have Executive Director Schmidt gather more information on the</p>

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	<p>“electronic board delivery system” software for consideration to add to the draft budget proposal at the next Board Meeting on August 28th, 2017.</p> <p>Motion passed unanimously</p>
<p>5. Process development of 2018 legislative agenda</p>	<p>11:17 am</p> <p>For discussion purposes only: Members discussed a framework process for a proactive legislative agenda.</p> <p>Proactive</p> <ul style="list-style-type: none"> • Idea (brainstorming) • Does the idea align to Board’s values and is it a Board issue or outside of our scope? • Stakeholders • Language • Sponsor • Draft document to Legislative Council • Drive process – monitor • Keep board informed <p>12:21pm: Recessed for lunch</p>
<p>C. Presentation and discussion of goals and Board’s priorities for strategic planning development. Topics and discussion may include, but are not limited to:</p> <p>1. Goals for school improvement and goals from Arizona’s Progress Meter</p> <ol style="list-style-type: none"> a. A-F Annual Review/Refinement b. Certification <ol style="list-style-type: none"> I. Computer Science/Digital Literacy II. Micro credentialing c. Professional Practices Advisory Committee d. Recruitment and Retention e. CTE and dual pathways f. Research and data-based policy decisions <p>2. 2018 Legislative agenda</p>	<p>The Retreat resumed at 12:55pm</p> <p>Part II of the Retreat was facilitated by Ken Knas with Silarkom LLC</p> <p>Facilitator Knas passed out a questionnaire that was sent to the Members to answer independently prior to the retreat.</p> <p>The Facilitator and Members discussed the combined responses from the questionnaires at length and proceeded to work through several exercises to highlight the “Set of Beliefs” that characterize individual Members as well as the State Board as a whole.</p> <p>The Facilitator and Board reviewed the Mission Statement and concluded it should be revised. Board Members worked to start a draft of the mission statement that reflects what the State Board embodies. The working draft statement is “Develop successful citizens through robust public education.</p> <p>2:50 Throughout the remainder of the afternoon, the Board discussed various goals to achieve</p>

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	<p>over the next 3-5 years.</p> <ul style="list-style-type: none"> • Accurate, robust and more comprehensive accountability of the system- “are processes working?” • Informed and Engaged Citizens • Develop Career Ready Pathways
<p>D. Presentation, discussion and possible action regarding high-level strategic goals and related performance measurements</p>	<p>Executive Director Schmidt reminded Board members that she will need to submit two performance measures along with the budget to the Governor’s office.</p>
<p>Adjourn</p>	<p>3:58</p> <p>President Carter Adjourned the meeting</p>