

MEETING MINUTES

Arizona State Board of Education
Special Education Evaluations Ad Hoc Subcommittee

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the Special Education Evaluations Ad Hoc Subcommittee and to the general public that the Subcommittee will hold a meeting, open to the public, on **Thursday, April 4, 2024, at 9:00 A.M.**

Please note the location of the **Thursday, April 4, 2024**, Special Education Evaluations Ad Hoc Subcommittee meeting: 1700 W. Washington St., Executive Tower, 3rd Floor Boardroom, Phoenix, AZ 85007. The public will have physical access to the meeting location 30 minutes before the Board meeting, at 8:30 A.M.

A copy of the meeting agenda is attached. The subcommittee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the subcommittee may participate telephonically or virtually.

Agenda materials can be reviewed online at <http://azsbe.az.gov>(<http://azsbe.az.gov>)

Pursuant to A.R.S. §38-431.02 (H), the subcommittee may discuss and take action concerning any matter listed on the agenda.

Persons with a disability may request reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

The **Thursday, April 4, 2024**, Special Education Evaluations Ad Hoc Subcommittee meeting will be a hybrid-access meeting. This means the public has the opportunity to participate in-person or virtually. Please see instructions below on how to access the meeting and provide public comment on agenda items.

Accessing the Special Education Evaluations Ad Hoc Subcommittee Meeting Virtually

To watch the Special Education Evaluations Ad Hoc Subcommittee meeting via computer or a smartphone with a data plan/Wi-Fi:

- Open a web browser on your device (Safari, Google Chrome, Internet Explorer, Firefox)
- Visit azsbe.az.gov(<http://azsbe.az.gov>)
- Upper right hand of the page, click on the YouTube icon
- A pop-up may open, stating you are leaving the official website, click "ok"
- When the meeting starts, you will see a "live" video. If you do not see this, and the meeting's start time has passed, you may need to hit the refresh button on your browser

Direct Link:

If you do not have internet access to watch the meeting, please contact the Board's office at (602) 542-5057 and a staff member will assist you.

Procedure for Submitting a Public Comment (Please read through each option carefully):

Written Comment:

Written comments for the meeting will be accepted by:

- email inbox@azsbe.az.gov (<http://inbox@azsbe.az.gov>)
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

The deadline to submit a written comment will be **Monday, April 1, 2024, at 12:00 PM.**

Written comments received after the deadline, including those that are mailed but not received by staff, will not be posted and will not be provided to members.

Written comments will not be read into the record; however, staff will post all written comments received by the deadline on the Subcommittee's agenda by **Thursday, April 4, 2024, at 8:00 AM.**

DATED AND POSTED this 21st day of March 2024.

By:

A handwritten signature in black ink, appearing to read "Sean Ross". The signature is fluid and cursive, with a large initial "S" and "R".

Sean Ross

Executive Director

(602) 542-5057

1. Presentation of federal requirements (IDEA), state laws, and policy guidance related to prior written notice for evaluation, consent for evaluation, and evaluation timelines

Chair Hagerman called the Subcommittee Meeting to order at 9:01 am.

Attendees:

Colette Chapman, Subcommittee Member - present

Jenny Clark, Vice Chair Member - present
Clark Crace, Subcommittee Member – joined at 9:03am
Amanda Glass, Subcommittee Member - present
Dr. Scott Hagerman, Subcommittee Member - present
David Jefferson, Subcommittee Member – (virtual) joined at 9:02am
Tina Kauffmann, Subcommittee Member – present
Karla Philips-Krivickas, Subcommittee Member - present
Dr. Matthew Moix, Subcommittee Member - present
Richard Murphy, Subcommittee Member - present
Heather Pierson, Subcommittee Member – present
Dr. Marsha Spencer, Subcommittee Member – present
Charlotte Taylor, Subcommittee Member – (virtual) joined at 9:29am
Dr. Erin Testa, Subcommittee Member (virtual)
Christopher Tiffany, Subcommittee Member – present

Executive Director Ross took attendance. The Committee has a quorum.

Executive Director Ross introduced this agenda item.

Rorie Fitzpatrick, Subcommittee Co-Facilitator presented on this agenda item.

Alissa Trollinger, Deputy Associate Superintendent of Exceptional Student Services for the Arizona Department of Education, presented on this agenda item and introduced herself.

Angela Odom, Senior Director of Program Support and Monitoring for Exceptional Student Services at the Arizona Department of Education, introduced herself.

Alissa Trollinger continued presenting on this agenda item.

Angela Odom presented on this agenda item.

2. Discussion related to prior written notice for evaluation, consent for evaluation, and evaluation timelines

Executive Director Ross introduced this agenda item.

Subcommittee Members, Co-Facilitator Fitzpatrick, Executive Director Ross, Angela Odom, and Alissa Trollinger responded and had discussion on this agenda item.

3. Generation of possible recommendations to the State Board regarding prior written notice for evaluation, consent for evaluation, and evaluation timelines

Executive Director Ross introduced this agenda item.

Subcommittee Members responded and had discussion on this agenda item.

The Subcommittee recessed at 11:06 am and reconvened at 11:13am.

4. Presentation of federal requirements (IDEA), state laws, and policy guidance related to preschool eligibility and access to services

Executive Director Ross introduced this agenda item.

Chris Brown, Business Officer of Education Programs for the Arizona Department of Education, presented on this agenda item.

Subcommittee Members, Co-Facilitator Fitzpatrick, Executive Director Ross, and Chris Brown responded and had discussion on this agenda item.

5. Discussion of preschool eligibility and access to services

This agenda item was combined with agenda item 4.

6. Generation of possible recommendations to the State Board regarding preschool eligibility and access to services

This agenda item was combined with agenda item 4.

7. Summary of current events, future meeting dates and items for future agendas

Executive Director Ross introduced this agenda item.

The next meeting is Thursday May 2nd at 9am.

Chair Hagerman adjourned the meeting at 12:05pm.