

R7-2-811. EMERGENCY ADMINISTRATION OF SEIZURE MANAGEMENT PLANS AND MEDICATION

A. Applicability. This section applies to:

1. Any school district or charter school that has received a seizure management plan from a parent pursuant to A.R.S. § 15-160.02.
2. All school districts and charter schools when required to stock seizure rescue medication or a medication prescribed to treat seizure disorder pursuant to A.R.S. § 15-160.02.
3. The State Board of Education shall adopt rules as necessary to administer this section pursuant to A.R.S. § 15-160.02.

B. Definitions. The following definitions are applicable to this Section:

1. "Parent" is the guardian responsible for the student in question.
2. "Seizure Management and Treatment Plan", also known as a seizure action plan, outlines procedures recommended by the student's parent and the student's physician or registered nurse practitioner as defined in section 32-1601 and is signed by the student's parent and the student's physician or registered nurse practitioner.
3. "Seizure rescue medication" is a medication prescribed by the student's physician or registered nurse practitioner and is approved as an acute treatment, given at the time of the seizure to abort an ongoing or excessive number of seizures on an as need basis.
4. "School Nurse" is a Registered Nurse (RN) or a Licensed Practical Nurse (LPN) employed by, or under contract with, a school district or charter school whose duties at the school include regular contact with students who have submitted a seizure management and treatment plan
5. "School Personnel" includes the school principal, guidance counselor, teacher, bus driver, or classroom aide whose duties at the school include regular contact with students who have submitted a seizure management and treatment plan.

C. Quinquennial training in the administration of seizure management and treatment plans, stocking of seizure rescue medication, or stocking of a medication prescribed to treat seizure disorder.

1. A school nurse who is employed or under contract with a school district or charter school that has received a seizure management and treatment plan shall complete an online course of instruction for school nurses regarding managing students with seizure disorders. This training must be approved by the State Board of Education. The minimum requirements of this training are defined pursuant to A.R.S. § 15-160.02. Information regarding training that has been approved by the State Board of Education shall be posted on the Board's website.

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- a. Information regarding training that has been approved by the State Board of Education shall be posted on the Board's website.
 - b. The training shall be initially completed within thirty (30) days of receipt of the first seizure management and treatment plan.
 - c. A new hire who will have regular contact with a student who has previously submitted a seizure management and treatment plan shall be required to complete the training during the school's new hire orientation unless the new hire can submit proof of successful completion within the last five (5) years.
 - d. The training must be completed at least once in a five-year period.
2. A school principal, guidance counselor, teacher, bus driver or classroom aide whose duties at the school include regular contact with students who have submitted a seizure management and treatment plan shall complete an online course of instruction for school personnel regarding awareness of students with seizure disorders. This training must be completed at least once in a five-year period and be approved by the State Board of Education. The minimum requirements of this training are defined pursuant to A.R.S. § 15-160.02. Information regarding training that has been approved by the State Board of Education shall be posted on the Board's website.
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 - d. The training must be completed at least once in a five-year period.
3. Each school district and charter school shall have at least one school employee at the school, other than the school nurse, who has met the training requirements necessary to administer or assist with the self-administration of both of the following:
- a. a seizure rescue medication or a medication prescribed to treat seizure disorder symptoms as approved by the United States Food and Drug Administration, or its successor agency.
 - b. a manual dose of prescribed electrical stimulation using a vagus nerve stimulator magnet as approved by the United States Food and Drug Administration, or its successor agency.
4. The State Board of Education shall approve the school district or charter school course of instruction per the minimum training requirements pursuant to A.R.S. § 15-160.02.

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- a. All unapproved courses of instruction must be submitted to the State Board of Education for approval.
- b. All courses of instruction shall issue a certificate to each person who successfully completes the training and the date of completion. The school personnel shall submit this certificate to the school.
- c. Any approved courses of instruction that are altered must seek preapproval from the State Board of Education. Approval from the State Board of Education must be gained prior to launching the updated course of instruction.

5. School districts and charter schools shall maintain and make available on request:

- a list of school personnel who are authorized to administer seizure medication pursuant to the seizure management and treatment plan, the date the training was successfully completed, and the certificate signifying successful completion.
- b. the school's course of instruction that is not consistent with R7-2-811(C)(1)(a) and R7-2-811(C)(2)(a).

D. Procedures for the administration of seizure rescue medication, a medication prescribed to treat seizure disorder symptoms, or manual dose of prescribed electrical stimulation using a vagus nerve stimulator magnet.

1. All school districts and charter schools shall adopt procedures for the emergency administration of seizure rescue medication or medication prescribed to treat seizure disorder symptoms.
2. All school districts and charter schools shall adopt procedures for the manual dose of prescribed electrical stimulation using a vagus nerve stimulator magnet.
3. Procedures shall address, at minimum, the following requirements:
 - a. Basic seizure first aid steps with steps to keep the student safe and from injury during a seizure, guidelines for activating 911/the Emergency Medical System (EMS) and notifying the student's parent.
 - b. Steps to obtain a seizure management and treatment plan also known as a seizure action plan for students with a seizure disorder
 - c. Designate personnel who have completed the required training to be responsible for the storage, maintenance, control, and general oversight of the items for students with seizures including a seizure action plan and medication.
 - d. Store the medication in a secure, temperature-appropriate location and readily accessible to designated personnel.
 - e. Store the vagus nerve stimulator magnet in a secure location, where it is readily accessible to designated personnel.

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g. Documenting the incident detailing the seizure, location where the seizure began, actions taken as defined by the seizure action plan on file for the student, who administered the medication or vagus nerve stimulator magnet, the approximate time of the incident, student response to the medication or vagus nerve stimulator magnet, notifications made to the school administration, emergency responders, and parent, disposition per the seizure action plan, and any other pertinent details of the incident.

h. Steps to obtain an updated seizure action plan from the parent post-incident if found to be necessary.

i. Steps to obtain replacement medication for the student, if needed, in alignment with the student's seizure action plan

E. Immunity from civil liability is prescribed in A.R.S. § 15-160.02.