

## MEETING MINUTES

---

### Arizona State Board of Education Approved Online Instruction Accountability Technical Advisory Committee

#### NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the Approved Online Instruction Accountability Technical Advisory Committee and to the general public that the Committee will hold a meeting, open to the public, on **Thursday, April 18, 2024, at 9:00 A.M at the Arizona Department of Education, 1535 W Jefferson St, Room 208, Phoenix, AZ 85007**

Members of the public will have physical access to the meeting location 10 minutes before the Committee meeting, at 8:50 A.M.

A copy of the agenda for the meeting is attached. The Committee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the Committee may participate telephonically.

Agenda materials can be reviewed online at <http://azsbe.az.gov>

Pursuant to A.R.S. § 38-431.02 (H), the Committee may discuss and take action concerning any matter listed on the agenda.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

Please see below on how to access the meeting and provide public comment on agenda items.

#### **Methods on Accessing the Committee Meeting**

This meeting is accessible to the public through in-person attendance at the address listed on this notice. This meeting is not live-streamed to any platform, or recorded. Accessing the meeting virtually through a link is not available at this time. Please refer to materials published on this agenda, procedure for submitting public comment, and minutes published online: <https://azsbe.az.gov/public-meetings/committee-meetings>.

#### **Procedure for Submitting Public Comment:**

For individuals wishing to submit public comment

**Written Comment:**

Written comments for the meeting will be accepted by:

- email [inbox@azsbe.az.gov](mailto:inbox@azsbe.az.gov)
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

**The deadline to submit a written comment will be Tuesday, April 16, 2024 at 5:00 PM.**

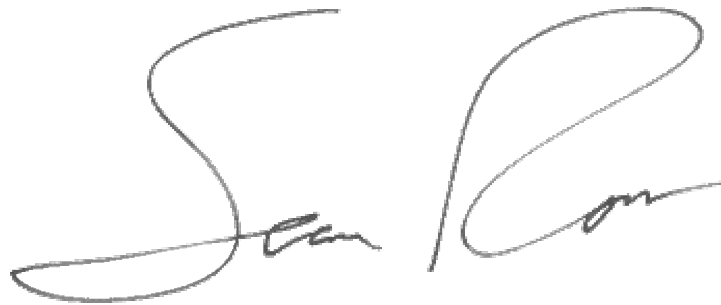
Written comments received after the deadline will not be posted and will not be provided to members.

Written comments will not be read into the record, however, staff will post all written comments received by the deadline on the Committee's agenda by **Wednesday, April 17, 2024 at 5:00 PM.**

DATED AND POSTED this 12th day of April, 2024.

Approved Online Instruction Accountability Technical Advisory Committee

by:

A handwritten signature in black ink, appearing to read "Sean Ross". The signature is fluid and cursive, with a large initial "S" and "R".

Sean Ross, Executive Director  
State Board of Education  
(602) 542-5057

**1. Operational**

*Committee Meeting commenced at 9:02am.*

Attendees:

Kelly Pinkerton, Chair  
Mary Gifford, Vice Chair  
Yovhane Metcalfe, Committee Member  
John Kelly, Committee Member

Jessica Mueller, Research and Data Analyst for the State Board of Education, took attendance. The Committee has a quorum.

### **A. Comments for the record**

Jessica Mueller, Research and Data Analyst for the State Board of Education, provided an update on the public comments received. No comments were received and there are no members of the public observing the committee meeting. Due to planned outreach, there may be an increase in comments and engagement at the May Committee Meeting.

## **2. Technical/Policy**

### **A. UPDATED - Presentation, discussion, and possible action on a recommendation for 9-12 AOI FAY: Breaks in enrollment greater than 10 calendar days in the same school - UPDATED**

Jessica Mueller, Research and Data Analyst for the State Board of Education, presented to the Committee. A recommendation is not being solicited at this time.

The Committee Members, Jessica Mueller, and Yassin Fahmy, Senior Data Analyst for the Arizona Department of Education, discussed the conceptual definition of FAY in online schools.

Sean Smith, Chief Accountability Officer for the Arizona Department of Education, Yassin Fahmy, Jessica Mueller, and Committee Members discussed the 10-day break in enrollment for AOI students as it relates to engagement, academic achievement, testing, reporting of time, and ADE School Finance policy regarding withdrawing students with breaks in enrollment greater than 10 calendar days.

The Committee Members discussed how Arizona State Statute may be in conflict with guidance from ADE School Finance with pupil withdrawal for AOIs.

Sean Smith sought clarification about whether the code for FAY in AOIs take partial days into account for attendance.

Yassin Fahmy provided clarification that this is unknown and will be researched.

Sean Smith and the Committee Members discussed the minimum amount of minutes to qualify an AOI student as eligible for FAY. AOI students who do not show up online cannot be expected to show up to a test and can negatively affect an online school.

Jessica Mueller offered to bring these questions and topics to ADE School Finance to present at a future meeting.

### **B. Study and discussion of AOI-ATAC member questions**

**i. UPDATED - Presentation and discussion on 4, 5, 6, 7-year graduation rates: Pursuant to A.R.S. 38-431.03 (A) (2), the Committee may vote to convene in executive session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection - UPDATED**

Sean Smith, Jessica Mueller, and Committee members discussed proportionality as it relates to graduation rates. Some students will come to an AOI school after struggling at a brick and mortar school. However, prior to graduation, the student may transfer back to the brick and mortar school to graduate with friends. In these circumstances, the graduation rate is awarded to the brick and mortar school despite the credit completion at the AOI school.

*Vice Chair Gifford left the Committee Meeting at 10:15am.*

Jessica Mueller made comments about the Committee no longer having quorum.

**This agenda item will be further considered during a future agenda.**

**C. Discussion on SB1457 (Online instruction; virtual setting; assessments) to identify questions pertaining to accountability**

**This agenda item will be considered during a future agenda.**

**D. Discussion on component scoring: Identification of analytical needs pertaining to AOIs**

**This agenda item will be considered during a future agenda.**

### **3. Future Meeting Dates and Items for Future Agendas**

*The Committee Meeting adjourned at 10:17am.*