

## MEETING MINUTES

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### Arizona State Board of Education Approved Online Instruction Accountability Technical Advisory Committee

#### NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the Approved Online Instruction Accountability Technical Advisory Committee and to the general public that the Committee will hold a meeting, open to the public, on **Thursday, June 20, 2024, at 9:00 A.M. at 1535 W Jefferson St, Room 208, Phoenix, AZ 85007**

Members of the public will have physical access to the meeting location 10 minutes before the Committee meeting, at 8:50 A.M.

A copy of the agenda for the meeting is attached. The Committee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the Committee may participate telephonically.

Agenda materials can be reviewed online at <http://azsbe.az.gov>

Pursuant to A.R.S. § 38-431.02 (H), the Committee may discuss and take action concerning any matter listed on the agenda.

Pursuant to A.R.S. 38-431.03 (A) (2), the Committee may vote to convene in executive session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection.

Persons with a disability may request a reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

Please see below on how to access the meeting and provide public comment on agenda items.

#### **Methods on Accessing the Committee Meeting**

This meeting is accessible to the public through in-person attendance at the address listed on this notice. This meeting is not live-streamed to any platform, or recorded. Accessing the meeting virtually through a link is not available at this time. Please refer to materials published on this agenda, procedure for submitting public comment, and minutes published online: <https://azsbe.az.gov/public-meetings/committee-meetings>.

**Procedure for Submitting Public Comment:**

For individuals wishing to submit public comment

**Written Comment:**

Written comments for the meeting will be accepted by:

- email [inbox@azsbe.az.gov](mailto:inbox@azsbe.az.gov)
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

**The deadline to submit a written comment will be Wednesday, June 19, 2024 at 9:00 AM.**

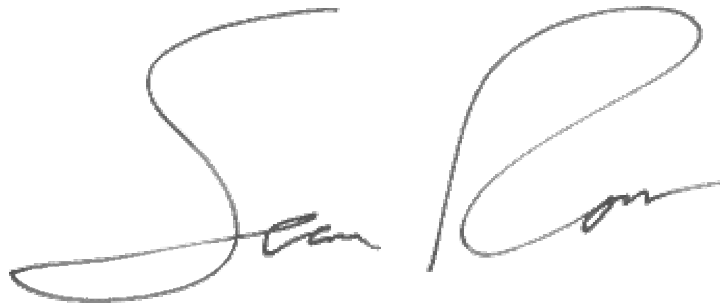
Written comments received after the deadline will not be posted and will not be provided to members.

Written comments will not be read into the record, however, staff will post all written comments received by the deadline on the Committee's agenda by **Wednesday, June 19, 2024 at 12:00 PM.**

DATED AND POSTED this 14th day of June, 2024.

Approved Online Instruction Accountability Technical Advisory Committee

by:

A handwritten signature in black ink, appearing to read "Sean Ross". The signature is fluid and cursive, with a large initial "S" and "R".

Sean Ross, Executive Director  
State Board of Education  
(602) 542-5057

**1. Operational**

**A. UPDATED - Comments for the record - UPDATED**

One written comment was received regarding allowing remote attendance for guests.

## **B. Discussion and possible action on remote accessibility to meetings for members of the public**

A motion was made to introduce remote accessibility to meetings for members of the public.

1st: Mary Gifford

2nd: Julie Davis

Motion passed: 5-0

Mary Gifford – Yes

Julie Davis – Yes

Kelly Pinkerton – Yes

Yovhane Metcalfe – Yes

John Kelly – Yes

## **2. Technical**

### **A. Discussion with School Finance: Pupil withdrawal, concurrent enrollment, and enrollment transitions between brick and mortar and AOI**

Chair Pinkerton introduced the item, and Jessica Mueller, Policy and Research Administrator for the Arizona State Board of Education, provided background information. Sean Smith, Chief Accountability Officer for the Arizona Department of Education, discussed the Full Academic Year (FAY) definition. The discussion revealed mixed guidance regarding the 10-day withdrawal policy from different perspectives, including school finance, audits, and accountability, particularly for Arizona Online Instruction (AOI) schools.

Monica Paz, Director of Operations Support for the Arizona Department of Education School Finance Unit, explained that the W4 withdrawal code is not applicable to AOI schools due to differences in attendance calculation. AOIs do not report absences, so a W4 withdrawal code is irrelevant. Members questioned the impact of 10 consecutive days of non-attendance on accountability, to which Yassin Fahmy, Director of Accountability, responded that research showed no significant data difference.

Monica Paz indicated that School Finance is updating its guidance and does not discourage AOIs from withdrawing non-engaged students to avoid issues with Average Daily Membership (ADM). Members discussed the use of the 10-day absence rule to encourage student engagement and suggested focusing on student performance requirements instead. They also considered the impact of keeping students on the books who may return and generate minutes, and the logistical challenges of managing resources like computers.

The discussion included the importance of consistent attendance policies for AOIs and the flexibility they offer to students. Monica Paz noted the need to consider required services for special education students in AOI policies. Sean Smith highlighted the role of the "CC" withdrawal code for students concurrently enrolled in multiple schools, which has implications for school finance and accountability.

Members expressed support for maintaining the May 2nd enrollment requirement for FAY due to its relevance to state testing. They emphasized the need to communicate that AOI data differs from traditional schools and supported the idea of separate AOI cut scores. Sean Smith acknowledged the lack of a current communication plan for the 10-day withdrawal policy and noted ongoing work to address its impact on FAY status. Monica shared that updating AOI guidance is in progress. Yassin Fahmy added that, depending on timing and scope of changes, implementation may be more appropriate for school year 2025-2026. Members offered to review language updates as part of their committee service.

#### **B. Presentation, discussion, and possible action on a recommendation to the Board on the timeline of indicator scoring**

Chair Pinkerton introduced this agenda item. Jessica Mueller, Policy and Research Administrator for the Arizona State Board of Education, and Sean Smith, Chief Accountability Officer for the Arizona Department of Education, explained the background on this agenda item and that there is emphasis from the legislature to move forward on indicator scoring. Members and Sean Smith discussed the timeline for implementation with regular letter grade release in the Fall and then in January/February showing what indicator grades could look like based on the recently released data.

A motion was made to recommend that the State Board release indicator scoring as defined by applying a letter grade to the Board adopted indicators pursuant to A.R.S. 15-241(G) for school year 2024-2025.

1st: Mary Gifford  
2nd: Kelly Pinkerton

Motion passed: 5-0  
Mary Gifford – Yes  
Julie Davis – Yes  
Kelly Pinkerton – Yes  
Yovhane Metcalfe – Yes  
John Kelly – Yes

#### **C. Presentation and discussion on indicator scoring: Draft timeline for implementation**

Chair Pinkerton introduced the agenda item, and Jessica presented the timeline for A-F implementation for indicator scoring. Sean Smith, Chief Accountability Officer for the Arizona Department of Education, emphasized the importance of these discussions to prepare school leaders for the impact on their schools and to explain the information to their communities. Members suggested that the focus should be on reaching schools to communicate with their communities, rather than the Department directly addressing parents and families. Various methods to disseminate information to schools, including collaboration with the Arizona Charter School Association, were discussed.

Members inquired about legislative pressures related to A-F, with Sean Smith mentioning

several bills under consideration. Members believed that the summative grade might be replaced by indicator scoring and emphasized the need for schools to be assisted in explaining the value of assessments. Sean highlighted the importance of making the A-F system understandable and actionable for school leaders, who need support in discussing its value with governing boards and communities. Jessica Mueller, Policy and Research Administrator for the Arizona State Board of Education, outlined upcoming outreach initiatives, and Sean Smith stressed the need for school leaders to be able to receive and set goals related to A-F to make letter grades more achievable.

**D. Presentation and discussion on indicator scoring: Exploration of possible methodologies for establishing expected standards of performance for the indicators outlined in A.R.S. 15-241(G): Pursuant to A.R.S. 38-431.03 (A) (2), the Committee may vote to convene in executive session, which will not be open to the public, for discussion or consideration of records exempt by law from public inspection**

This agenda item was moved to a future agenda to allow for more time.

### **3. Future Meeting Dates and Items for Future Agendas**

The September meeting conflicts with the Assessments Conference. This meeting will be rescheduled to the 12th.

Next meeting is July 18th, 9:00am.

Adjourned at 10:54am.