

MEETING MINUTES

Arizona State Board of Education
K-3 Early Literacy Ad Hoc Subcommittee

NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the K-3 Early Literacy Ad Hoc Subcommittee and to the general public that the Subcommittee will hold a meeting, open to the public, on **Monday, April 1, 2024, at 9:00 A.M.**

Please note the location of the **Monday, April 1, 2024, K-3 Early Literacy Ad Hoc Subcommittee** meeting: 1700 W. Washington St., Executive Tower, 3rd Floor Boardroom, Phoenix, AZ 85007. The public will have physical access to the meeting location 30 minutes before the Board meeting, at 8:30 A.M.

A copy of the meeting agenda is attached. The subcommittee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the subcommittee may participate telephonically or virtually.

Agenda materials can be reviewed online at <http://azsbe.az.gov>

Pursuant to A.R.S. §38-431.02 (H), the subcommittee may discuss and take action concerning any matter listed on the agenda.

Persons with a disability may request reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

The **Monday, April 1, 2024**, K-3 Early Literacy Ad Hoc Subcommittee meeting will be a hybrid-access meeting. This means the public has the opportunity to participate in-person or virtually. Please see below on how to access the meeting and provide public comment on agenda items.

Accessing the K-3 Early Literacy Ad Hoc Subcommittee Meeting Virtually

To watch the K-3 Early Literacy Ad Hoc Subcommittee meeting via computer or a smartphone with a data plan/Wi-Fi:

- Open a web browser on your device (Safari, Google Chrome, Internet Explorer, Firefox)
- Visit azsbe.az.gov

- Upper right hand of the page, click on the YouTube icon
- A pop-up may open, stating you are leaving the official website, click “ok”
- When the meeting starts, you will see a “live” video. If you do not see this, and the meeting’s start time has passed, you may need to hit the refresh button on your browser

Direct Link: <https://www.youtube.com/channel/UCsNwAaD9tyciKskyp0R2e5A/>

If you do not have internet access to watch the meeting, please contact the Board’s office at (602) 542-5057 and a staff member will assist you.

Procedure for Submitting a Public Comment (Please read through each option carefully):

Written Comment:

Written comments for the meeting will be accepted by:

- email inbox@azsbe.az.gov
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

The deadline to submit a written comment will be **Wednesday, March 27, 2024 at 12:00 PM.**

Written comments received after the deadline, including those that are mailed but not received by staff, will not be posted and will not be provided to members.

Written comments will not be read into the record; however, staff will post all written comments received by the deadline on the Subcommittee's agenda by **Friday, March 29, 2024 at 12:00 PM.**

DATED AND POSTED this 26th day of March, 2024.

By:

A handwritten signature in black ink, appearing to read "Sean Ross". The signature is fluid and cursive, with the first name "Sean" and the last name "Ross" clearly distinguishable.

Sean Ross

Executive Director

(602) 542-5057

1. State Board Ad Hoc K-3 Early Literacy Subcommittee: Brief Overview and Meeting Logistics

Committee Meeting called to order at 9:08am.

Sean Ross, Executive Director for the State Board of Education, presented to the Committee.

Attendees:

Jessica Buttles, Subcommittee Member
Dr. Angelina Canto, Subcommittee Member
Terri Clark, Subcommittee Member
Dr. Felicia Durden, Subcommittee Member
Katherine Haley, Subcommittee Member
Julia Meyerson, Subcommittee Member
Heather Overton, Subcommittee Member (virtual)
Janice Palmer, Subcommittee Member
Tianna Sanchez, Subcommittee Member
Duane Shephard, Subcommittee Member (virtual)
Rachel Vaughn, Subcommittee Member

Executive Director Ross took attendance. The Committee has a quorum.

Executive Director Ross gave an overview of the Subcommittee and noted that Subcommittee meetings are recorded and livestreamed and viewable on the Board's YouTube channel.

2. Introduction of Ad Hoc K-3 Early Literacy Subcommittee members, facilitators, and Board staff

Executive Director Ross introduced this agenda item.

Sean Ross, Executive Director for the Arizona State Board of Education, introduced himself.

Ann Clark, State Literacy Coach for The Hunt Institute, introduced herself.

Jessica Buttles, Teacher in Washington Elementary District and Adjunct at Glendale Community College, introduced herself.

Angelina Canto, Superintendent at Nogales Unified School District, introduced herself.

Terri Clark, Arizona Literacy Director at Read On Arizona, introduced herself.

Dr. Felicia Durden, Executive Director of Student Services at ASU Prep, introduced herself.

Katherine Haley, Founder and Partner of Oak Rose Group and State Board of Education Vice President, introduced herself.

Julia Meyerson, Founder and CEO of Vista College Prep and State Board of Education Member, introduced herself.

Heather Overton, Literacy Coach and Instructional Specialist at Marshall Elementary and incoming Principal, introduced herself.

Janice Palmer, Senior Vice President of Government Affairs and Public Policy at Helios Education Foundation, introduced herself.

Tianna Sanchez, K-12 ELA and Move On When Reading Director at the Arizona Department of Education, introduced herself.

Dr. Duane Shephard, Associate Superintendent at Yuma Elementary School District, introduced himself.

Rachel Vaughn, Kindergarten Teacher in Coolidge Unified District, introduced herself.

3. Election of Chair and Vice-Chair for the Ad Hoc K-3 Early Literacy Subcommittee

Executive Director Ross called for nominations for Chair of the Special Education Evaluations Subcommittee.

Katherine Haley nominated Terri Clark as Chair for the K-3 Early Literacy Ad Hoc Subcommittee.

A motion was made to nominate Terri Clark as Chair for the K-3 Early Literacy Ad Hoc Subcommittee.

Motion passed: 10-0

Motion made by: Katherine Haley

Motion seconded by: Dr. Felicia Durden

Voting:

Jessica Buttles - Yes
Angelina Canto - Yes
Terri Clark - Abstain
Dr. Felicia Durden - Yes
Katherine Haley - Yes
Julia Meyerson - Yes
Heather Overton - Yes
Janice Palmer - Yes
Tianna Sanchez - Yes
Duane Shephard - Yes
Rachel Vaughn - Yes

Executive Director Ross called for nominations for Vice Chair of the K-3 Early Literacy Ad Hoc Subcommittee.

Katherine Haley nominated Julia Meyerson as Vice Chair for the K-3 Early Literacy Ad Hoc Subcommittee.

A motion was made to nominate Julia Meyerson as Chair for the K-3 Early Literacy Ad Hoc Subcommittee.

Motion passed:10-0
Motion made by: Katherine Haley
Motion seconded by: Dr. Angelina Canto

Voting:

Jessica Buttles - Yes
Angelina Canto - Yes
Terri Clark - Yes
Dr. Felicia Durden - Yes
Katherine Haley - Yes
Julia Meyerson - Abstain
Heather Overton - Yes
Janice Palmer - Yes
Tianna Sanchez - Yes
Duane Shephard - Yes
Rachel Vaughn - Yes

The Subcommittee recessed at 10:31 am and reconvened at 10:35am.

4. Presentation and discussion of Open Meeting Law

Executive Director Ross introduced this agenda item and Vickie Bergin from the Arizona Attorney General's Office.

Vicki Bergin, Assistant Attorney for the Arizona Attorney General Office presented on this agenda item to the Subcommittee.

5. Presentation, discussion, and possible action to establish norms for the Ad Hoc K-3 Early Literacy Subcommittee

Executive Director Ross introduced this agenda item.

Subcommittee Members and Executive Director Ross identified norms for the K-3 Early Literacy Ad Hoc Subcommittee.

A motion was made to adopt the norms as presented for the K-3 Early Literacy Ad Hoc Subcommittee.

Motion passed: 11-0

Motion made by: Heather Overton

Motion seconded by: Jessica Buttles

Voting:

Jessica Buttles - Yes

Angelina Canto - Yes

Terri Clark - Yes

Dr. Felicia Durden - Yes

Katherine Haley - Yes

Julia Meyerson - Yes

Heather Overton - Yes

Janice Palmer - Yes

Tianna Sanchez - Yes

Duane Shephard - Yes

Rachel Vaughn - Yes

6. Presentation and discussion of Arizona's early literacy data and initiatives

Executive Director Ross presented on this agenda item.

Subcommittee Members discussed this agenda item.

7. Presentation and discussion of Subcommittee members' feedback on areas in need of focus

Executive Director Ross presented on this agenda item.

Subcommittee Members discussed this agenda item.

8. Summary of current events, future meeting dates and items for future agendas

Executive Director Ross made comments on this agenda item.

The next meeting is May 23rd at 9:00am.

Chair Clark adjourned the meeting at 11:53 am.