

## MEETING MINUTES

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Arizona State Board of Education  
K-3 Early Literacy Ad Hoc Subcommittee

### NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the K-3 Early Literacy Ad Hoc Subcommittee and to the general public that the Subcommittee will hold a meeting, open to the public, on **Wednesday, September 4, 2024, at 9:00 A.M.**

Please note the location of the **Wednesday, September 4, 2024, K-3 Early Literacy Ad Hoc Subcommittee** meeting: 1700 W. Washington St., Executive Tower, 3rd Floor Boardroom, Phoenix, AZ 85007. The public will have physical access to the meeting location 30 minutes before the Board meeting, at 8:30 A.M.

A copy of the meeting agenda is attached. The subcommittee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the subcommittee may participate telephonically or virtually.

Agenda materials can be reviewed online at <http://azsbe.az.gov>

Pursuant to A.R.S. §38-431.02 (H), the subcommittee may discuss and take action concerning any matter listed on the agenda.

Persons with a disability may request reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

The **Wednesday, September 4, 2024, K-3 Early Literacy Ad Hoc Subcommittee** meeting will be a hybrid-access meeting. This means the public has the opportunity to participate in-person or virtually. Please see below on how to access the meeting and provide public comment on agenda items.

### Accessing the K-3 Early Literacy Ad Hoc Subcommittee Meeting Virtually

To watch the K-3 Early Literacy Ad Hoc Subcommittee meeting via computer or a smartphone with a data plan/Wi-Fi:

- Open a web browser on your device (Safari, Google Chrome, Internet Explorer, Firefox)

- Visit [azsbe.az.gov](https://www.azsbe.gov)
- Upper right hand of the page, click on the YouTube icon
- A pop-up may open, stating you are leaving the official website, click “ok”
- When the meeting starts, you will see a “live” video. If you do not see this, and the meeting’s start time has passed, you may need to hit the refresh button on your browser

Direct Link: <https://www.youtube.com/channel/UCsNwAaD9tyciKskyp0R2e5A/>

If you do not have internet access to watch the meeting, please contact the Board’s office at (602) 542-5057 and a staff member will assist you.

**Procedure for Submitting a Public Comment (Please read through each option carefully):**

**Written Comment:**

Written comments for the meeting will be accepted by:

- email [inbox@azsbe.az.gov](mailto:inbox@azsbe.az.gov)
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

The deadline to submit a written comment will be **Monday, September 2, 2024 at 12:00 PM.**

Written comments received after the deadline, including those that are mailed but not received by staff, will not be posted and will not be provided to members.

Written comments will not be read into the record; however, staff will post all written comments received by the deadline on the Subcommittee's agenda by **Tuesday, September 3, 2024, at 12:00 PM.**

DATED AND POSTED this 28th day of August 2024.

By:



Sean Ross

Executive Director

(602) 542-5057

**1. Presentation and discussion of early literacy strategies, best practices, and resources for English language learners**

*Committee Meeting called to order at 9:12 am*

Attendees:

- Jessica Buttles, Subcommittee Member - Present
- Dr. Angelina Canto, Subcommittee Member - Present
- Chair Terri Clark, Subcommittee Member - Present
- Dr. Felicia Durden, Subcommittee Member - Present
- Katherine Haley, Subcommittee Member - Absent
- Vice Chair Julia Meyerson, Subcommittee Member - Present (*arrived at 9:25 am*)
- Heather Overton, Subcommittee Member - Present (*arrived at 9:29 am*)
- Janice Palmer, Subcommittee Member - Present
- Tianna Sanchez, Subcommittee Member - Present (virtual)
- Dr. Duane Sheppard, Subcommittee Member - Present
- Rachel Vaughn, Subcommittee Member - Present (virtual)

Executive Director Ross took attendance. The Committee has a quorum.

Chair Clark, presented to the Committee.

**Presentation and discussion of early literacy strategies, best practices, and resources for English language learners**

Adela Santa Cruz, Senior Deputy Associate Superintendent at the Arizona Department of Education, presented to the Committee.

Denella Kirkland, Director of Professional Learning for the Office of English Language Acquisition Services (OELAS) at the Arizona Department of Education, presented to the Committee.

*Vice Chair Meyerson joined the meeting at 9:25 am.*

*Member Overton joined the meeting at 9:29 am.*

Subcommittee members responded and asked questions of the presenters.

## **2. Presentation and discussion of early literacy and early childhood education, including strategies for family engagement**

Lori Masseur, Director of Early Learning at Read on Arizona, presented to the Committee.

Eve Del Real, President at Arizona Head Start Association, presented to the Committee.

Subcommittee members responded and asked questions of the presenters.

*The Subcommittee recessed at 10:41 am and reconvened at 10:52 am.*

## **3. Subcommittee discussion related to strategies and best practices in early literacy for English language learners, of family/community engagement strategies and resources related to early literacy, and of early literacy in early childhood**

Chair Clark introduced this agenda item.

Subcommittee members had discussion on this agenda item.

## **4. Generation of possible recommendations to the State Board regarding strategies and best practices related to early literacy for English language learners, to family/community engagement strategies and resources related to early literacy, and to early literacy in early childhood**

This item was combined with the previous agenda item.

## **5. Summary of current events, future meeting dates and items for future agendas**

Chair Clark made comments on this agenda item.

Subcommittee members had discussion on this agenda item and plans for future meetings.

The next meeting is Thursday October 10<sup>th</sup> at 9:00am. Final meeting will be Wednesday November 6<sup>th</sup> virtually from 9:00am to 11:00am.

*Chair Clark adjourned the meeting at 11:47 am.*