

## MEETING MINUTES

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Arizona State Board of Education  
Special Education Evaluations Ad Hoc Subcommittee

### NOTICE OF PUBLIC MEETING

Pursuant to Arizona Revised Statutes (A.R.S.) 38-431.02, notice is hereby given to the members of the Arizona State Board of Education, the Special Education Evaluations Ad Hoc Subcommittee and to the general public that the Subcommittee will hold a meeting, open to the public, on **Thursday, May 2, 2024, at 9:00 A.M.**

Please note the location of the **Thursday, May 2, 2024**, Special Education Evaluations Ad Hoc Subcommittee meeting: 1700 W. Washington St., Executive Tower, 3rd Floor Boardroom, Phoenix, AZ 85007. The public will have physical access to the meeting location 30 minutes before the Board meeting, at 8:30 A.M.

A copy of the meeting agenda is attached. The subcommittee reserves the right to change the order of items on the agenda, with the exception of public hearings. One or more members of the subcommittee may participate telephonically or virtually.

Agenda materials can be reviewed online at <http://azsbe.az.gov>

Pursuant to A.R.S. §38-431.02 (H), the subcommittee may discuss and take action concerning any matter listed on the agenda.

Persons with a disability may request reasonable accommodation such as a sign language interpreter or narrator by contacting the State Board Office at (602) 542-5057. Requests should be made as early as possible to allow time to arrange the accommodation.

The **Thursday, May 2, 2024**, Special Education Evaluations Ad Hoc Subcommittee meeting will be a hybrid-access meeting. This means the public has the opportunity to participate in-person or virtually. Please see instructions below on how to access the meeting and provide public comment on agenda items.

### Accessing the Special Education Evaluations Ad Hoc Subcommittee Meeting Virtually

To watch the Special Education Evaluations Ad Hoc Subcommittee meeting via computer or a smartphone with a data plan/Wi-Fi:

- Open a web browser on your device (Safari, Google Chrome, Internet Explorer, Firefox)

- Visit [azsbe.az.gov](https://azsbe.az.gov)
- Upper right hand of the page, click on the YouTube icon
- A pop-up may open, stating you are leaving the official website, click “ok”
- When the meeting starts, you will see a “live” video. If you do not see this, and the meeting’s start time has passed, you may need to hit the refresh button on your browser

Direct Link:

If you do not have internet access to watch the meeting, please contact the Board’s office at (602) 542-5057 and a staff member will assist you.

**Procedure for Submitting a Public Comment (Please read through each option carefully):**

**Written Comment:**

Written comments for the meeting will be accepted by:

- email [inbox@azsbe.az.gov](mailto:inbox@azsbe.az.gov)
- fax to (602) 542-3046
- USPS to 1700 W. Washington St., Executive Tower, Suite 300, Phoenix, Arizona 85007

The deadline to submit a written comment will be **Wednesday, May 1, 2024, at 12:00 PM.**

Written comments received after the deadline, including those that are mailed but not received by staff, will not be posted and will not be provided to members.

Written comments will not be read into the record; however, staff will post all written comments received by the deadline on the Subcommittee's agenda by **Thursday, May 2, 2024, at 8:00 AM.**

DATED AND POSTED this 19th day of April 2024.

By:

A handwritten signature in black ink, appearing to read "Sean Ross". The signature is fluid and cursive, with a large initial "S" and "R".

Sean Ross

Executive Director

(602) 542-5057

**1. Presentation, discussion, and possible action to approve the Subcommittee recommendations for the State Board regarding prior written notice for evaluation, consent for evaluation, and evaluation timelines**

*Chair Hagerman called the Subcommittee Meeting to order at 9:01 am.*

Attendees:

- Colette Chapman, Subcommittee Member - present
- Jenny Clark, Vice Chair Member - present
- Clark Crace, Subcommittee Member - present
- Amanda Glass, Subcommittee Member - present
- Dr. Scott Hagerman, Subcommittee Member - present
- David Jefferson, Subcommittee Member - present
- Tina Kauffmann, Subcommittee Member - present
- Karla Philips-Krivickas, Subcommittee Member - present
- Dr. Matthew Moix, Subcommittee Member - present
- Richard Murphy, Subcommittee Member - present
- Heather Pierson, Subcommittee Member - present
- Dr. Marsha Spencer, Subcommittee Member - present
- Charlotte Taylor, Subcommittee Member - present (*virtual*)
- Dr. Erin Testa, Subcommittee Member - present (*virtual*)
- Christopher Tiffany, Subcommittee Member - present

Executive Director Ross took attendance. The Committee has a quorum.

**Item 1 - Presentation, discussion, and possible action to approve the Subcommittee recommendations for the State Board regarding prior written notice for evaluation, consent for evaluation, and evaluation timelines**

Executive Director Ross introduced this agenda item.

A.1.

A motion was made to approve the recommendation that ADE reinforce the importance of meeting the required timelines for evaluations in their technical assistance, professional development and general supervision activities.

Motion passed 15-0

Motion made by: Dr. Spencer

Seconded: Dr. Moix

Discussion was had on how to proceed with the recommendations.

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

A.2.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning on how schools might navigate requests for evaluation that come late in the school year in order to best support the immediate and longer term needs of the student, including approaches to communicate with parents about timelines and expectations for support for their children.

Motion passed: 15-0

Moved by: Member Clark

Seconded by: Member Glass

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes

Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

A.3.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning to help the field understand that Prior Written Notice may be provided during the same meeting at which parental consent for evaluation is obtained.

Motion passed: 15-0

Moved by: Member Kauffmann

Seconded by: Member Crace

Member	Vote
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

A.4.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning explaining that for the purposes of reevaluation, Prior Written Notice may address both the need to gather further data and the request for reevaluation.

Motion passed: 15-0

Moved by: Member Pierson

Seconded by: Dr. Moix

Member	Vote
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Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

A.5.

A motion was made to approve the recommendation that ADE create and make available to the field, an example waiver form which schools could use to provide to parents for them to waive the need to gather further data when the multidisciplinary team agrees it is not necessary for reevaluation.

Motion did not pass: 0-15

Moved by: Member Clark

Seconded by: Member Glass

Subcommittee members made comments about this recommendation.

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	No
Clark Crace	No
Amanda Glass	No
Dr. Scott Hagerman	No
David Jefferson	No
Tina Kauffmann	No
Karla Philips-Krivickas	No
Dr. Matthew Moix	No
Richard Murphy	No
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	No
Dr. Erin Testa	No
Christopher Tiffany	No

A motion was made to table recommendation A.5. to the June meeting for further discussion.

Motion passed: 8-7

Moved by: Member Clark

Seconded: Member Murphy

Subcommittee members made comments about this recommendation.

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	No
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	No
Richard Murphy	Yes
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	No
Dr. Erin Testa	No
Christopher Tiffany	Yes

A.6.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning that advises PEAs on effective and appropriate methods for parental engagement when the PEA determines that a full and individual evaluation is not warranted.

Motion passed: 15-0

Moved by: Member Clark

Seconded by: Member Murphy

Subcommittee members had discussion about this recommendation.

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes

Dr. Erin Testa	Yes
Christopher Tiffany	Yes

A.7.

A motion was made to approve the recommendation that ADE and Raising Special Kids (RSK) collaborate to produce and disseminate guidance for parents about dispute resolution options, including the availability of and access to mediation for resolving issues with their children’s schools.

Motion passed: 15-0

Moved by: Member Clark

Seconded by: Member Tiffany

Member	Vote
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

B.1. (Option 1)

A motion was made to approve the recommendation that R7-2-401.E.4 be revised to: If the parent requests the evaluation the PEA must, within a reasonable amount of time not to exceed 15 calendar days, excluding days in which school is not in session such as holidays and fall, winter, spring, and summer breaks from the date it receives a parent’s written request for an evaluation, either begin the evaluation by reviewing existing data, or provide prior written notice refusing to conduct the requested evaluation. The 60-day evaluation period shall commence upon the PEA’s receipt of the parent’s informed written consent.

Motion passed: 8-7

Moved by: Member Pierson

Seconded by: Member Kauffman

Subcommittee members had discussion on this recommendation.

Member	Vote
Colette Chapman	Yes



Jenny Clark	No
Clark Crace	Yes
Amanda Glass	No
Dr. Scott Hagerman	Yes
David Jefferson	No
Tina Kauffmann	Yes
Karla Philips-Krivickas	No
Dr. Matthew Moix	Yes
Richard Murphy	No
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	No
Dr. Erin Testa	Yes
Christopher Tiffany	No

B.1. (Option 2)

A motion was made to approve the recommendation that R7-2-401.E.4 be revised to: If the parent requests the evaluation the PEA must, within a reasonable amount of time not to exceed 15 school calendar days, excluding days in which school is not in session such as holidays, and fall, winter, spring, and summer breaks, from the date it receives a parent’s written request for an evaluation, either begin the evaluation by reviewing existing data, or provide prior written notice refusing to conduct the requested evaluation. The 60-day evaluation period shall commence upon the PEA’s receipt of the parent’s informed written consent.

i. Upon the completion of the review of data meeting, if the determination is made that additional data are needed, the PEA must request parental consent and provide Prior Written Notice within five school days, excluding days in which school is not in session such as holidays, and fall, winter, break, spring, and summer breaks.

1.The consent form and Prior Written Notice may also be provided in the review of data meeting after the determination has been made that additional data are needed.

ii. Each PEA must publish and make available to parents on its website, its procedures related to requesting an evaluation for special education, including the PEA points of contact for efficient communication.

Motion did not pass: 0-15

Moved by: Member Pierson

Seconded by: Dr. Moix

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	No
Clark Crace	No
Amanda Glass	No
Dr. Scott Hagerman	No
David Jefferson	No

Tina Kauffmann	No
Karla Philips-Krivickas	No
Dr. Matthew Moix	No
Richard Murphy	No
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	No
Dr. Erin Testa	No
Christopher Tiffany	No

B.1. (Option 3)

A motion was made to approve the recommendation that R7-2-401.E.4 be revised to: Development and implementation of the student’s IEP shall be completed within 90 calendar days from the receipt of parent consent for evaluation, for students who are found eligible for special education services.

1. If the parent repeatedly fails or refuses to produce the child for the evaluation, the time period above shall not apply.

2. If a child enrolls in a PEA after an initial evaluation was undertaken by another PEA, but before the initial evaluation was completed, and the new PEA is making progress to ensure a prompt completion of the evaluation, and the PEA and parent agree to a specific modified timeframe for completing the evaluation, the agreed-upon timeframe for completing the evaluation shall be applied.

3. If initial evaluation of a preschool-age child is warranted, the PEA shall take steps to ensure that consent to evaluate is obtained without delay.

ii. Each PEA must publish and make available to parents on its website, its procedures related to requesting an evaluation for special education, including the PEA points of contact for efficient communication.

Motion did not pass: 2-13

Moved by: Member Pierson

Seconded by: Member Jefferson

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	No
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	No
David Jefferson	Yes
Tina Kauffmann	No
Karla Philips-Krivickas	No
Dr. Matthew Moix	No
Richard Murphy	No
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	No

Dr. Erin Testa	No
Christopher Tiffany	No

**B.1. (Option 3)**

A motion was made to table until June, the recommendation that R7-2-401.E.4 be revised to: Development and implementation of the student’s IEP shall be completed within 90 calendar days from the receipt of parent consent for evaluation, for students who are found eligible for special education services.

1. If the parent repeatedly fails or refuses to produce the child for the evaluation, the time period above shall not apply.

2. If a child enrolls in a PEA after an initial evaluation was undertaken by another PEA, but before the initial evaluation was completed, and the new PEA is making progress to ensure a prompt completion of the evaluation, and the PEA and parent agree to a specific modified timeframe for completing the evaluation, the agreed-upon timeframe for completing the evaluation shall be applied.

3. If initial evaluation of a preschool-age child is warranted, the PEA shall take steps to ensure that consent to evaluate is obtained without delay.

ii. Each PEA must publish and make available to parents on its website, its procedures related to requesting an evaluation for special education, including the PEA points of contact for efficient communication.

Motion passed: 11-4

Moved by: Member Murphy

Seconded by: Member Jefferson

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	No
David Jefferson	Yes
Tina Kauffmann	No
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	No
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

**B.1.**

A motion was made to table the discussion on R7-2-401.E.4. until the June meeting.

Motion passed: 11-4  
 Moved by: Member Clark  
 Seconded by: Member Murphy  
 Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	No
Richard Murphy	Yes
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

B.2.

A motion was made to approve the recommendation that that R7-2-401.D.11 be revised to: If, after consultation with the parent, the responsible public education agency determines that a full and individual evaluation is not warranted, the public education agency shall provide prior written notice and procedural safeguards notice to the parent in a timely manner.

i. ADE will provide the State Board with an analysis specifying all costs and any related considerations if the Board required ADE and PEAs to implement a requirement for PEAs to annually report to the Arizona Department of Education the number of instances in which it determines that a full and individual evaluation is not warranted, including associated costs and implications for disaggregating those data to report the number of requests for evaluation from students who are and who are not enrolled in the PEA when the evaluation is requested.

Motion passed: 8-7  
 Moved by: Member Pierson  
 Seconded by: Member Moix  
 Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	Yes
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	No
Karla Philips-Krivickas	Yes

Dr. Matthew Moix	No
Richard Murphy	Yes
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	Yes
Dr. Erin Testa	No
Christopher Tiffany	Yes

B.3.

A motion was made to approve the recommendation that that R7-2-401.E.3 be revised to: The initial evaluation of a child being considered for special education, or the re-evaluation per a parental request of a student already receiving special education services, shall be conducted within 60 calendar days from the public education agency's receipt of the parent's informed written consent and shall conclude with the date of the Multidisciplinary Evaluation Team (MET) determination of eligibility.

- i. If the parent requests it, the school shall provide a copy of the results from the assessments conducted for the purposes of evaluation to a parent at least five school days before the multi-disciplinary evaluation team meeting.

Motion did not pass 6-9

Moved by: Member Glass

Seconded by: Member Jefferson

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	Yes
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	No
David Jefferson	Yes
Tina Kauffmann	No
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	No
Richard Murphy	Yes
Heather Pierson	No
Dr. Marsha Spencer	No
Charlotte Taylor	No
Dr. Erin Testa	No
Christopher Tiffany	Yes

A motion was made to table until June, the recommendation that R7-2-401.E.3 be revised to: The initial evaluation of a child being considered for special education, or the re-evaluation per a parental request of a student already receiving special education services, shall be conducted within 60 calendar days from the public education agency's receipt of the parent's informed written consent and shall conclude with the date of the Multidisciplinary Evaluation Team (MET)

determination of eligibility.

i. If the parent requests it, the school shall provide a copy of the results from the assessments conducted for the purposes of evaluation to a parent at least five school days before the multi-disciplinary evaluation team meeting.

Motion passed: 9-6

Moved by: Dr. Spencer

Seconded by: Dr. Testa

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	Yes
Clark Crace	No
Amanda Glass	Yes
Dr. Scott Hagerman	No
David Jefferson	Yes
Tina Kauffmann	No
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	No
Richard Murphy	Yes
Heather Pierson	No
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

B.4.

A motion was made withdraw the recommendation that R7-2-401.G.2. be revised to: Procedures for IEPs shall meet the requirements of the IDEA and its regulations, state statutes and State Board of Education rules.

i. Beginning with school year 27/28, all schools are required to use the standardized format for Individualized Education Plans adopted by the State Board of Education.

Motion passed: 15-0

Moved by: Member Krivickas

Seconded by: Member Chapman

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes

Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

B.5.

A motion was made to table until June, the recommendation that R7-2-401.E.1 be revised to: Each public education agency shall establish, implement, and make available to school-based personnel and parents within its boundaries of responsibility written procedures for the initial full and individual evaluation of students suspected of having a disability, and for the re-evaluation of students previously identified as being eligible for special education.

A. Each public education agency shall ensure that evaluation materials and strategies:

i. Are administered in the child's native language or other mode of communication and in the form most likely to yield accurate information on what the child knows and can do academically, developmentally, and functionally, unless it is clearly not feasible to do so;

1. A student whose primary language (determined by the student and/or their parents, not the IEP team or the PEA) is ASL has the right to have their evaluation conducted:

a.. By a school psychologist who is fluent in ASL; and/or

b.. With an ASL interpreter and a Certified Deaf Interpreter to provide interpretation/translation.

2. For a student who uses any type of assistive communication device, evaluators will be required to have familiarity with the assistive communication device or be assisted by another professional who does have familiarity with the assistive communication device. When conditions of standardized assessments preclude the use of an assistive communication device during assessment, other forms of assessment will be included in the evaluation process that do allow for use of the assistive communication device.

Motion passed: 14-1

Moved by: Member Crace

Seconded by: Member Moix

Member	Vote
Colette Chapman	Yes
Jenny Clark	No
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes

Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

B.6.

A motion was made to table until June, the recommendation that R7-2-401.B be revised to: Add a new number 14 after "Modification" and before "Private School"

"Parent" has the same meaning as prescribed in 34 C.F.R. § 300.30.

A. For children with disabilities involved with a foster care system, the child's parent will be identified in juvenile court documents per Ariz. R. P. Juv. Ct. 310(c).

Motion passed: 15-0

Moved by: Member Kauffman

Seconded by: Member Crace

Subcommittee members had discussion

Member	Vote
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

C.1.

A motion was made withdraw the recommendation that beginning with school year 27/28, all schools are required to use a standardized Individualized Education Plan format adopted by the State Board of Education.

a. Implementation is contingent on the provision of sufficient funding by the state.

Motion passed: 15-0

Moved by: Member Krivickas

Seconded by: Member Clark

Member	Vote
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes



Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

**2. Presentation, discussion, and possible action to approve the Subcommittee recommendations for the State Board regarding preschool eligibility and access to services**

D.1.

A motion was made to approve the recommendation that the ADE School Finance and ESS teams continue to provide technical assistance/professional learning on determining primary and secondary disability categories and associated implications for accessing funding for preschool.

Motion passed: 15-0

Moved by: Member Murphy

Seconded by: Member Moix

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

D.2.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning for PEAs on how to identify and meet the needs of a student

with Developmental Delay.

Motion passed: 14-1

Moved by: Member Pierson

Seconded by: Member Moix

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	No
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

D.3.

A motion was made to approve the recommendation that ADE provide technical assistance/professional learning to clarify the right to services for preschool age children who are identified for as having a disability under one or more of the IDEA Part B categories and who are not found eligible under one of the state-specified disability categories that generate funds for PEAs.

Motion passed: 15-0

Moved by: Member Glass

Seconded by: Member Clark

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes

Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

E.1.

A motion was made to approve the recommendation that the Board work with the legislature to amend A.R.S. §15-901 to:

(i) For common schools, a preschool child who is enrolled in a program for preschool children with disabilities of at least three hundred sixty minutes each week that meets at least two hundred sixteen hours over the minimum number of days or a kindergarten student who is at least five years of age before January 1 of the school year and enrolled in a school kindergarten program that meets at least three hundred fifty-six hours for a one hundred eighty-day school year, or the instructional hours prescribed in this section. In computing the average daily membership, preschool children with disabilities and kindergarten students shall be counted as one-half of a full-time student.

Motion passed: 15-0

Moved by: Member Clark

Seconded by: Member Kauffman

Member	Vote
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

E.2.

A motion was made to approve the recommendation that the Board work with the legislature to amend A.R.S. §15-901(i) to:

(i) Of a kindergarten program or ungraded, but not group B children with disabilities, who is at least five, but under six, years of age by September 1 attends at least three-quarters of the instructional time scheduled for the day. If the total instruction time scheduled for the year is at least three hundred fifty-six hours but is less than seven hundred twelve hours, such attendance shall be counted as one-half day of attendance. If the instructional time scheduled for the year is

at least six hundred ninety-two hours, "daily attendance" means days in which a pupil attends at least one-half of the instructional time scheduled for the day. Such attendance shall be counted as one-half day of attendance. A school district or charter school may satisfy any of the time and hours requirements prescribed in this item in any manner prescribed in the school district's or charter school's instructional time model adopted under section 15-901.08.

Motion passed: 15-0

Moved by: Member Clark

Seconded by: Member Pierson

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes
Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

E.3.

A motion was made to table the recommendation to June to reflect additional conversation

Motion passed: 15-0

Moved by: Member Pierson

Seconded by: Member Kauffman

Subcommittee members had discussion

<b>Member</b>	<b>Vote</b>
Colette Chapman	Yes
Jenny Clark	Yes
Clark Crace	Yes
Amanda Glass	Yes
Dr. Scott Hagerman	Yes
David Jefferson	Yes
Tina Kauffmann	Yes
Karla Philips-Krivickas	Yes
Dr. Matthew Moix	Yes
Richard Murphy	Yes
Heather Pierson	Yes
Dr. Marsha Spencer	Yes

Charlotte Taylor	Yes
Dr. Erin Testa	Yes
Christopher Tiffany	Yes

*The Subcommittee recessed at 10:45 am and reconvened at 10:58am.*

**3. Presentation of federal requirements (IDEA), state laws, and policy guidance related to Independent Educational Evaluations as part of the initial evaluation process**

Executive Director Ross introduced this agenda item.

Co-Facilitator Rorie Fitzpatrick presented on this agenda item.

Alissa Trollinger, Deputy Associate Superintendent of Exceptional Student Services at the Arizona Department of Education and Angela Odom, Senior Director for Program Support and Monitoring from the Arizona Department of Education presented on this agenda item.

**4. Discussion related to Independent Educational Evaluations (IEE) as part of the initial evaluation process**

Executive Director Ross introduced this agenda item.

Subcommittee Members responded, asked questions of Arizona Department of Education staff, and had discussion on this agenda item.

This agenda item will continue at the next meeting.

**5. Generation of and possible action to adopt recommendations to be made to the State Board related to Independent Educational Evaluations (IEE) as part of the initial evaluation process**

This agenda item was combined with agenda item 4.

**6. Summary of current events, future meeting dates and items for future agendas**

Executive Director Ross introduced this agenda item.

The next meeting is Thursday June 27<sup>th</sup> at 9am.

*Chair Hagerman adjourned the meeting at 12:01pm.*