

Application for Appeal of A-F Letter Grade

Please email this completed form as an attachment and attach any supporting evidence to inbox@azsbe.az.gov with "A-F Appeal" in the subject line by 5:00pm on the last Friday of the embargo period.

Date: _____

Name of Person Submitting This Form: _____

Job Title: _____

Contact Email (Must Be Associated with School/Entity ID):

Work Phone: _____

Alternate Phone: _____

Name of School: _____

School Entity ID (Not CTDS): _____

LEA Name: _____

2014 -2015 AzMERIT Scores:

- English Language Arts: _____
- Mathematics: _____

2015-2016 AzMERIT Scores:

- English Language Arts: _____
- Mathematics: _____

2016-2017 AzMERIT Scores:

- English Language Arts: _____
- Mathematics: _____

Type of Appeal – Please Choose One:

- NON EXPEDITED REVIEW EXPEDITED REVIEW

(Non-expedited review involves paper documents, and in-person presentation.
Expedited review involves paper documents only)

Final Letter Grade Request – Please Identify: _____

Check the following mitigating factors as appropriate, which may be discussed more fully below:

- Environmental Issues or Events
 Adverse Testing Conditions
 School or Community Emergency
 School Tragedy
 Other: _____

Were the items above, which may be discussed more fully below?

- Unrelated to school/student performance
 Outside the school's control
 Timing reasonably related to student performance
 Substantial cause of overall school performance

Did the school take reasonable steps to minimize the situation's impact on assessment outcomes? Discuss more fully below.

- Yes
 No
 The opportunity did not exist for the school/LEA to minimize impact on students.

Please explain reasoning for appeal using NO personally identifiable student information (SAIS ID numbers only may be used). Please include longitudinal data related to school performance and longitudinal data related to student performance, documentation relevant to school improvement plan and/or any other official documentation in support of appeal if applicable and relevant.
