

As Opened by the Board December 4, 2017

Updated June 25, 2018

Adopted September 24, 2018

1 **R7-2-614. Other Teaching Certificates**

2 **A.** Except as noted, all certificates are subject to the general certification provisions in R7-2-607.

3 **B.** Substitute Certificate -- PreK-12

4 1. The certificate is valid for six years and renewable by reapplication.

5 2. The certificate entitles the holder to substitute in the temporary absence of a regular contract
6 teacher. A person holding only a substitute certificate shall not be assigned a contract teaching
7 position.

8 3. An individual who holds a valid teaching or administrator certificate shall not be required to
9 hold a substitute certificate to be employed as a substitute teacher.

10 4. A person holding only a substitute certificate shall be limited to teaching 120 days in the same
11 school each school year.

12 5. The requirement for issuance is a bachelor's degree and a valid fingerprint clearance card
13 issued by the Arizona Department of Public Safety.

14 6. Substitute certificates previously issued as valid for life under this rule shall remain valid for
15 life.

16 7. A person holding only a substitute certificate may be exempt from the limit on teaching 120
17 days in the same school each school year if the school district superintendent has provided
18 verification to the Department of Education that the position is continuously advertised on a
19 statewide basis at a minimum of three sites with at least one being a higher education institution
20 and that a highly qualified and employable candidate was not found. An exemption from teaching
21 120 days shall not be granted to the same individual more than three times.

22 **C.** Emergency Substitute Certificate -- PreK-12

23 1. The certificate is valid for one school year or part thereof. The expiration date shall be the
24 following July 1.

25 2. The certificate entitles the holder to substitute only in the district that verifies that an
26 emergency employment situation exists.

27 3. The certificate entitles the holder to substitute in the temporary absence of a regular contract
28 teacher. A person holding only an emergency substitute certificate shall not be assigned a contract
29 teaching position.

30 4. The holder of an emergency substitute certificate shall be limited to 120 days of substitute
31 teaching per school year.

32 5. The requirements for initial issuance are:

33 a. High school diploma, General Education diploma, or associate's degree;

34 b. Verification from the school district superintendent that an emergency employment situation
35 exists; and

36 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

37 6. The requirements for each reissuance are:

38 a. Two semester hours of academic courses completed since the last issuance of the Emergency
39 Substitute Certificate. District in-service programs designed for professional development may
40 substitute for academic courses. Fifteen clock hours of in-service is equivalent to one semester
41 hour. In-service hours shall be verified by the district superintendent or personnel director.

42 Individuals who have earned 30 or more semester hours are exempt from this requirement,

As Opened by the Board December 4, 2017

Updated June 25, 2018

Adopted September 24, 2018

- 1 b. Verification from the school district superintendent that an emergency employment situation
2 exists, and
- 3 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 4 **D. Emergency Teaching Certificate – birth through grade 12**
- 5 1. The emergency teaching certificate is valid one school year or part thereof. The expiration
6 date shall be the following July 1. An emergency teaching certificate shall not be issued more than
7 three times to an individual.
- 8 2. The emergency teaching certificate entitles the holder to enter into a teaching contract.
- 9 3. Emergency teaching certificates shall be issued for early childhood, elementary and secondary
10 certificates required by A.R.S. § 15-502(B), and required endorsements.
- 11 4. The emergency teaching certificate entitles the holder to teach only in the district or charter
12 school that verifies that an emergency employment situation exists.
- 13 5. The requirements for initial issuance are:
 - 14 a. A bachelor’s degree,
 - 15 b. Verification from the school district superintendent or charter school administrator that an
16 emergency employment situation exists, and
 - 17 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 18 **E. Alternative Teaching ~~Intern~~ Certificate -- PreK-12**
- 19 1. The certificate is valid for two years from the date of initial issuance and may be extended
20 yearly for no more than two consecutive years at no cost to the applicant if the provisions in
21 subsection (E)(5) are met.
- 22 2. The alternative teaching ~~intern~~ certificate entitles the holder to enter into a teaching contract
23 while completing the requirements for an Arizona teaching certificate. During the valid period of
24 the ~~intern~~ alternative teaching certificate the holder may teach in a Structured English Immersion
25 classroom, or in any subject area in which the holder has passed the appropriate Arizona Teacher
26 Proficiency Assessment. Alternative Teaching ~~Intern~~ certificate holders who teach in a Structured
27 English Immersion classroom shall hold a valid Provisional or full Structured English Immersion
28 Endorsement, an English as a Second Language Endorsement, or a Bilingual Endorsement, if
29 applicable. The candidate shall be enrolled in a Board authorized alternative path to certification
30 program or a Board approved teacher educator preparation program.
- 31 3. An individual is not eligible to hold the alternative teaching ~~intern~~ certificate more than once
32 in a five year period.
- 33 4. The requirements for initial issuance of the alternative teaching ~~intern~~ certificate are:
 - 34 a. A bachelor’s degree or higher from an accredited institution;
 - 35 b. Verification of enrollment in a Board approved alternative path to certification program, or a
36 Board approved educator preparation program; and
 - 37 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.
- 38 5. The requirements for the extension of the ~~intern~~ alternative teaching certificate are:
 - 39 a. The alternative teaching ~~intern~~ certificate outlined in subsection (E)(4),
 - 40 b. ~~Official transcripts documenting the completion of required coursework~~ Verification from the
41 educator preparation program in which the alternative teaching certificate holder is enrolled, that
42 the certificate holder has made adequate progress toward completion of the program,
 - 43 c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

As Opened by the Board December 4, 2017

Updated June 25, 2018

Adopted September 24, 2018

6. The holder of the [alternative](#) teaching ~~intern~~ certificate may apply for a Standard teaching certificate upon completion of the following:

a. Successful completion of a Board authorized alternative path to certification program or a Board approved educator preparation program.

b. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency Assessment as applicable;

c. A passing score on one or more subject knowledge portions of the Arizona Teacher Proficiency Assessment that corresponds to the Board approved alternative path to certification program in which the applicant is enrolled, unless the applicant has a bachelor's, master's or doctoral degree in the corresponding content area;

d. The submission of an application for a Standard teaching certificate to the Department;

e. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

7. Placement decisions of [alternative](#) teaching ~~intern~~ certificate holders shall only be based on agreements between the educator preparation provider, the provider's partner organizations and the local education agency except as otherwise provided in ~~R7-2-614(E)~~ [this subsection](#).

F. [Standard Adult Education Certificates Certificate](#)

1. ~~The adult education certificates are issued for individuals teaching in the areas of~~ [holder is qualified to teach](#) Adult Basic Education, Adult Secondary Education, English Language Acquisition for Adults, or Citizenship.

2. ~~Standard Adult Education Certificate. The requirements are:~~

a. ~~The requirement for issuance is a~~ [A](#) valid fingerprint clearance card issued by the Arizona Department of Public Safety. ~~and a bachelor's degree or three years of experience as a teacher, tutor, or aide in an adult education program or in grades K through 12. Up to two years of experience may be waived by postsecondary academic credit, with 30 semester hours equivalent to one year of experience.~~

b. [A bachelor's degree.](#)

3. ~~The renewal requirements are completion of a professional development program, described in R7-2-619(B).~~

G. Junior Reserve Officer Training Corps Teaching Certificate – grades nine through twelve

1. The standard certificate is valid at any local education agency which conducts an approved Junior Reserve Officer Training Corps program of the Air Force, Army, Navy, or Marine Corps.

2. The requirements are:

a. Verification by the district of an approved Junior Reserve Officer Training Corps program of instruction in which the applicant will be teaching,

b. Verification by the district that the applicant meets the work experience required by the respective military service, and

c. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

H. Athletic coaching certificate – grades seven through twelve

1. The standard certificate entitles the holder to perform coaching duties in interscholastic and extracurricular athletic activities. It is not required for teachers who hold a valid elementary, secondary or special education certificate.

2. The requirements are:

a. Valid certification in first aid and Coronary and Pulmonary Resuscitation (CPR);

As Opened by the Board December 4, 2017

Updated June 25, 2018

Adopted September 24, 2018

1 b. Completion of courses, Board-approved or accredited seminars or modules of study which
2 shall include the following:

3 i. Methods of coaching,

4 ii. Anatomy and physiology,

5 iii. Sports psychology,

6 iv. Adolescent psychology,

7 v. The prevention and treatment of athletic injuries; and

8 vi. Signs of physical abuse, emotional abuse, sexual abuse, neglect, bullying, hazing and
9 cyberbullying.

10 c. Two hundred fifty hours of verified coaching experience in the sport to be coached. Coaching
11 experience may include experience as a head coach or assistant coach in a school program or in an
12 organized athletic league; and

13 d. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

14 4. Renewal requirements are:

15 a. Completion of a professional development program described in R7-2-619(B),

16 b. Valid certification in first aid and CPR.

17 **I. ~~Standard Foreign International Teacher~~ Teaching Certificate**

18 1. ~~This The International Teaching~~ certificate is ~~required for a teacher or professor from any~~
19 ~~foreign country, state, territory or possession of the United States~~ issued to teachers from foreign
20 countries who are contracted through the foreign teacher ~~exchange~~ program as authorized by
21 federal statutes enacted by the Congress of the United States or other foreign teacher recruitment
22 programs approved by the United States Department of State or the United States Citizenship and
23 Immigration Services.

24 2. This certificate is valid for ~~one year and may be extended yearly for up to two additional years~~
25 ~~upon request by the contracting governing board. The contracting teacher shall submit a letter of~~
26 ~~intent to hire to the Arizona Department of Education on official letterhead signed by the~~
27 ~~Superintendent or Director of Human Resources~~ the length of the certificate holder's visa, not to
28 exceed twelve years.

29 3. The requirements are:

30 a. Verification that ~~training and background comply with the comparable~~ the applicant has
31 completed teacher preparation in the home country or country of legal residence that is comparable
32 to the requirements to qualify for an Arizona teaching certificate as provided in R7-2-608, R7-2-
33 609, R7-2-610, R7-2-610.01, R7-2-610.02, R7-2-611 and R7-2-613.

34 b. ~~Holds a A~~ valid fingerprint ~~Clearance Card~~ clearance card issued by the Arizona Department
35 of Public Safety.

36 c. A valid non-immigrating visa issued by the United States Department of State or the United
37 States Citizenship and Immigration Services for international teachers.

38 d. Verification that the applicant has been contracted by an Arizona school through a foreign
39 teacher program.

40 ~~e. Demonstrates fluency in English as verified by the Test of English as a Foreign Language~~
41 ~~(TOEFL) or other English proficiency tests approved by the~~
42 ~~Board.~~

As Opened by the Board December 4, 2017

Updated June 25, 2018

Adopted September 24, 2018

~~d. The passing score by the Test of English as a Foreign Language (TOEFL) or other English proficiency tests approved by the Board shall be determined by the Board using the results of validity and reliability studies. The passing score for each assessment shall be reviewed by the Board at least every three years.~~

~~4. A prospective teacher seeking to instruct in a language other than English may furnish a letter for submission to the Arizona Department of Education, on official letterhead, signed by the dean or designee of the home university to verify mastery of the purposed language of instruction. The Arizona Department of Education shall review and may approve submissions for the prospective teacher's exemption to the American Council of the Teaching of Foreign Languages Exam. An individual with an international teaching certificate may qualify for a certificate to instruct students in a language other than English with submission of a letter from a department chair or dean of an accredited institution in another country or in the United States verifying that the applicant is proficient in the language.~~

5. The international teaching certificate may be extended with the following:

a. Verification of an extended visa issued by the United State Department of State or the United States Citizenship and Immigration Services for international teachers. The certificate may be extended to the new expiration date of the visa not to exceed twelve years.

b. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

J. Native American Language Certificate

1. The standard certificate is optional and issued to individuals to teach only a Native American language in grades preK-12.

2. The requirements are:

a. A valid fingerprint clearance card issued by the Arizona Department of Public Safety.

b. Language proficiency in a Native American Language. Proficiency shall be verified on official letterhead by a person, persons, or entity designated by the appropriate tribe.

3. The certificate may be renewed upon completion of professional development, as prescribed in R7-2-619(B).

~~**K. Student Teaching Intern Certificate – PreK-12. This subsection becomes effective on February 1, 2017 for placements beginning in the 2017-2018 school year.**~~

1. The student teaching intern certificate is optional and is not a requirement for participation in a student teaching capstone experience.

2. The certificate entitles the holder to perform teaching duties under the supervision of a program supervisor as defined in R7-2-604(14) and is only valid in the school district or charter school requesting the certificate.

3. The certificate is valid for one year from date of initial issuance and may be extended for one year at no cost to the applicant if the provisions in subsection (K)(4) are met.

4. The requirements are:

a. Verification of enrollment in the culminating student teaching capstone experience of a Board approved educator preparation program (EPP) pursuant to R7-2-604.01,

b. Verification documenting completed coursework with a minimum GPA of 3.0 on a 4.0 scale or the equivalent,

c. A passing score on the professional knowledge portion of the Arizona Teacher Proficiency Assessment that corresponds to the teaching certificate the student teaching intern is pursuing,

As Opened by the Board December 4, 2017

Updated June 25, 2018

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1 d. A passing score on the subject knowledge portion of the Arizona Teacher Proficiency
2 Assessment that corresponds to the teaching certificate the student teaching intern is pursuing,

3 e. A request for issuance of the student teaching intern certificate from the district superintendent
4 or charter school superintendent and the [EPP educator preparation program](#).

5 f. Verification from the educator preparation provider that a written supervision plan, approved
6 by the Board, includes the following:

7 i. the educator preparation provider's roles and responsibilities for the Program Supervisor, and

8 ii. the onsite mentorship and induction provided by the Local Education Agency (~~LEA~~).

9 h. A valid fingerprint card issued by the Arizona Department of Public Safety.

10 5. Placement decisions of student teaching intern certificate holders shall only be based on
11 collaborative agreements between the Board approved educator preparation provider and the [LEA](#)
12 [local education agency](#). Notwithstanding any other provision, a student teaching intern certificate
13 holder may not teach in a special education classroom unless the certificate holder has a bachelor's
14 degree.

15 6. The holder of the student teaching certificate may apply for an Arizona Teaching
16 Certificate upon completion of the following:

17 a. Successful completion of a Board approved [EPP educator preparation program](#).

18 b. The submission of an application, and all required documentation including an institutional
19 recommendation, for the Arizona teaching certificate to the Department.

20 **L. Classroom-Based Standard Teaching Certificate**

21 1. The requirements are:

22 a. A bachelor's degree

23 b. Successful completion of a Board-approved Classroom-Based Alternative
24 Preparation Program;

25 c. Verification of satisfactory progress and achievement with students

26 d. Demonstration of subject knowledge proficiency with:

27 i. Verification of teaching courses relevant to a content area or subject
28 matter for the last two consecutive years, and for a total of at least three years at one or more
29 accredited postsecondary institutions; or

30 ii. A bachelor's, master's or doctoral degree from an accredited
31 institution in the applicable subject area; or

32 iii. Verification of a minimum of five years of work experience in the
33 applicable subject area of certification; or

34 iv. Three years of verified teaching experience in the same area of
35 certification in which the individual is applying for certification; or

36 v. A passing score on the applicable subject knowledge portion of the
37 Arizona Teacher Proficiency Assessment

38 e. Demonstration of professional knowledge proficiency with:

39 i. Three years of verified teaching experience in the same area of
40 certification in which the individual is applying for certification; or

41 ii. A passing score on the applicable professional knowledge portion
42 of the Arizona Teacher Proficiency Assessment

As Opened by the Board December 4, 2017

Updated June 25, 2018

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- 1 f. An individual seeking certification who was teaching courses or subjects
2 tested by the statewide assessment must also provide:
- 3 i. Verified evidence of two years of full-time teaching; and
4 ii. Verified evidence that the individual’s students performed at grade
5 level; or
6 iii. Verified evidence that the individual’s students achieved at least one
7 year of academic growth at a rate equivalent to the state average for the students’ associated peer
8 groups
- 9 g. A valid fingerprint clearance card issued by the Arizona Department of
10 Public Safety.

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